

PRESENT: Mayor Tim Goenner, **Council Members:** Chad Nelson, Stefany Janish, Lance Gilliland,

Absent: Council Member Sabrina Miller

Also Present: Evan Johnson, Public Works Superintendent, Keith Yapp City Engineer, Ryan McCan City Clerk, Ron Koren, Fire Chief, Matt Lunser. Assistant Fire Chief, and Barry Schultz, Assistant Fire Chief

Mayor Tim Goenner called the Council meeting at 7:00 P.M.

AGENDA APPROVAL

MOTION: Motion made by Nelson, seconded by Gilliland to approve the agenda as written. Motion approved by majority vote of all members present.

CONSENT AGENDA ITEMS FOR APPROVAL

- City Council Meeting Minutes – August 18th, 2025
- Accounts payable, receivables and EFTs for August 2025

MOTION: Motion made by Nelson, seconded by Janish to approve September 2nd, 2025, Consent agenda items as listed. Motion approved by majority vote of all members present.

OPEN FORUM:

Lyndsey Brown had a complaint on LGI Homes examining property lines and stating that structures being on development lands for Phase 3. City Engineer advised council that Jay Roos would be contacted to check lines and verify if there is an issue.

SHERIFF REPORT:

Sherburne County Sheriff was presented and gave a report for the month of August. There were extra patrols in the city during the month and a total of 56 calls for service.

FIRE DEPARTMENT

Fire Chief Koren presented the monthly call report to the council. There were 29 calls of which 21 were medicals, 3 fire, 3 auto accidents and 2 other.

Open House is confirmed for reservation on October 1st at City Hall.

PUBLIC WORKS REPORT:

Evan Johnson, Public Works Superintendent, was present and reported about the activities within the department. The Park equipment for Hunter Lake was delivered. The Trail was cleaned up within the city so that residents could use the trail again.

Keith Yapp, City Engineer, was presented and reported on Easement update with the landowner. There will be changes to size of the Easement and change in cost. City Council will meet on September 9th at 6pm to renegotiate the new price for changing dimensions of Easement.

Keith Yapp and Evan Johnson presented to council concerns for cities consumption of water and that we are exceeding limit of current water tower capacity. They will bring on October 6th council meeting first steps to address issue, which will be a water study to be done.

CLEARWATER SEWER AUTHORITY:

Chief Operator Forsell for the Clear Lake/Clearwater Sewer Authority presented his finding on a miscalibration of Lift Station for Co. 8. The Lift Station are having a new electronic meter installed was not calibrated after installation which lead to default amounts being produced for numbers sent to Clearwater processing facility.

Chief Operator estimates that the amount owed for the last 2 and half years after installation will be calculated around \$150,000 that the city will owe. This will **NOT** impact the residents since the City of Clear Lake has already collected this sum from the residents. Just payment left owed between Clear Lake and Clearwater.

CITY INSURANCE COVERAGE REVIEW AND MOTION:

Council was presented the current estimate for 2026 coverage for all vehicles, buildings and other equipment that the city uses. Council would like insurance to be rereviewed by adding new Fire Truck inbound and checking current equipment listed.

CITY EMPLOYEE HEALTH INSURANCE COVERAGE REVIEW AND DISCUSSION:

Council was presented with the Health Insurance Coverages for 2026 that would be needed for City Staff. These coverages range from HSA accounts w/insurance and deductible coverages. The council requested to review the documentation for September 15th council meeting.

MOTION FOR CITY CLERK AND CITY TREASURER APPOINTED AS A SIGNER:

Council was presented to vote on adding the new City Clerk and City Treasurer to the signers for checks that we may have more availability in sending out pre-approved payments to vendors.

MOTION: Motion made by Miller, seconded by Gilliland to approve signers on bank accounts. Motion approved by majority vote of all members present.

PUBLIC PURPOSE EXPENDITURE POLICY:

Council was presented with a Public Purpose Expenditure Policy to outline spending for public/community events.

MOTION: Motion made by Nelson, seconded by Goenner to approve the new policy. Motion **Failed** by split vote of all members present. 2 YA/ 3 NA

MOTION TO APPROVE AMENDMENT TO JOINT POWER AGREEMENT

Council was presented and read the changes to the amendment made between City of Clear Lake and Clearwater Sewer Authority. Changes that were made reflected changes in hiring process for the Clear Lake Clearwater Sewer Authority.

MOTION: Motion made by Gilliland, seconded by Nelson to approve amendments. Motion approved by majority vote of all members present.

PROPERTY ID 20-00201-4206 FOR APPRAISAL/SURVEY

Council was presented with the property parcel owned by the city. Prior authorization was made to sell the property, but upon investigation city staff wanted to have property appraised due to potential value of land.

MOTION: Motion made by Nelson, seconded by Janish to approve appraisal on property. Motion approved by majority vote of all members present.

MOTION TO APPROVE FEE SCHEDULE UPDATE – WATER METERS

Council was presented with the most recent receipt for the water meters that are ordered for the city to install water and irrigation meter systems. Cost had increased over \$50 from last time the same meters were ordered. City asked that cost be reflected to at cost value of order on Fee Schedule and Development Sewer and Water Access.

MOTION: Motion made by Gilliland, seconded by Miller to approve changes to water and irrigation meter costs. Motion approved by majority vote of all members present.

DATE FOR NEXT BUDGET MEETING

Council was asked for the next meeting for 2026 Budget. Council Decided on September 9th, 2025 at 7pm.

CITY COUNCIL MEETING
September 2nd, 2025
7:00 P.M

CITY OF CLEAR LAKE
7684 1ST AVENUE W
CLEAR LAKE, MN 55317

MAYOR REPORT:

No Report Made

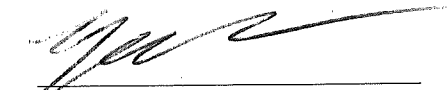
CITY CLERK'S REPORT

City Clerk reported on 2 topics:

1. Workers' Compensation premium that was sent on the same day will need to be looked at for September 15th council meeting along with rest of insurance coverage for the city.
2. Audit fee was waived for the Audit for 2024 and actively working with company to complete.

ADJOURNMENT

MOTION: Motion made by Nelson, seconded by Gilliland to adjourn the Council Meeting.
Motion was approved by majority vote of all members present. 9:00 PM



Ryan McCann, City Clerk