

CITY COUNCIL MEETING  
JUNE 16, 2025  
7:00 P.M

CITY OF CLEAR LAKE  
7684 1<sup>ST</sup> AVENUE W  
CLEAR LAKE, MN 55317

**PRESENT:** Mayor Tim Goenner, **Council Members:** Stefany Janish, Sabrina Miller, Lance Gilliland,

**Absent:** None

**Also Present:** Interim Clerk Sandra Borders, Assistant Chief Matt Lunser, Keith Yapp, City Engineer.

**PUBLIC HEARING FOR REZONING FROM A-1 TO B-2 HIGHWAY INDUSTRIAL FOR 8890 MAIN STREET**

Mayor Goenner opened the public hearing.

No one presented at public hearing.

Mayor Goenner closed the public hearing.

Mayor Goenner called the Council meeting at 7:00 P.M.

**AGENDA APPROVAL**

**MOTION:** Motion made by Gilliland, seconded by Miller to approve the agenda.  
Motion approved by majority vote of all members present.

**CONSENT AGENDA ITEMS FOR APPROVAL**

Meeting Minutes – Council June 2nd, 2025  
Accounts payable, receivables and EFTs for June 2025

**MOTION:** Motion made by Nelson, seconded by Gilliland to approve June 16, 2025, Council meeting consent agenda items as listed.  
Motion approved by majority vote of all members present

**PUBLIC HEARING FOR REZONING FROM A-1 TO B-2 HIGHWAY INDUSTRIAL FOR 8890 MAIN STREET**

An application was received for a Rezoning Request from A-1 to B-2 Highway Industrial for 8890 Main Street. The owner would like to put in a Beauty/Hair Salon on this property. Public Hearing notice was posted and published, with 19 adjoining property owners were notified. This item will be placed on the next City Council meeting scheduled for July 7th, 2025 for ordinance.

**FIRE DEPARTMENT REPORT:**

Fire Chief Ron presented resolution 2025-08 is accepting a donation given to the Clear Lake Fire Department in the amount of \$20,000 to be used for Swift Water Rescue Gear.

**MOTION:** Motion made by Stefany Janish, seconded by Sabrina Miller to approve agenda. Motion approved by majority vote of all members present.

**PUBLIC WORKS REPORT:**

Staff will be present to review the proposal submitted by Driveway Services for repair of city streets in the amount of \$2,300.

Staff is requesting that they be allowed to attend a training for Water & Sewer. Some discussion will be needed to clarify travel arrangements, etc.

**MOTION:** Motion made by Stefany Janish, seconded by Sabrina Miller to approve driveway services for repair of city streets and training for sewer and water training. Motion approved by majority vote of all members present.

Ball Park Improvements that are to be quoted. The council would like a fence to be placed in front of the dugouts to protect players from being hurt by line drives into the dugout. A full fence (ground to ceiling) colored black would be ideal for protection. The Public Works Department will get a quote for the council.

Council would like a Flagpole for the flag due to current flag hanging from a tree. Which will now be replaced with the old flagpole that will be painted and moved to a new location.

**BUILDING INSPECTOR CONTRACT REVIEW:**

The City Council instructed staff to place an RFP on the League of MN Cities site. To date, the city has received 2 RFP's and they are attached for your review. Staff have attached a copy of the current contract with ALLSPECS which was accepted on October 1, 2004.

Nancy from AllSpecs spoke on the elements of inspections and the concerns with looking to hire on a new service. (Fee tables) The council inquired about previous projects and the potential additional fees that may be issued on an inspection.

**CONSENSUS** of the council to **TABLE** the review until July 7th and have example inspections submitted for a property for side-by-side comparison of fees applied for inspections.

**REQUEST FOR PORTABLE STORAGE UNITS ON THE PROPERTY AT 8909 MAIN STREET:**

Staff received this message from Matt Haugen with Area Storage of Clear Lake would like to replace the storage units on the lot with mobile units. Consul engaged on the topic for tax purposes, aesthetic upon approaching city and other issues pertaining to the addition.

**MOTION:** Motion made by Chad Nelson, seconded by Lance Gilliland to deny the addition to add portable storage units to storage rental property.

Motion approved by majority vote of all members present.

**MOTION TO APPROVE HIRING OF RYAN MCCANN AS CITY CLERK:**

Interviews were conducted and a recommendation was made by the Personnel Committee to offer Ryan McCann the position of City Clerk upon the completion of a criminal history check with the BCA.

The Personnel Committee suggested that the wage is \$30.00 per hour for 32 hrs. per week plus benefits to include insurance for the employee, along with vacation time as earned per our ordinance, etc. This position requires attending evening meetings as scheduled. Start June 18<sup>th</sup>, 2025.

**MOTION:** Motion made by Stefany Janish, seconded by Lance Gilliland to approve agenda for hiring Ryan McCann.

Motion approved by majority vote of all members present.

**MOTION TO APPROVE HIRING OF AMANDA SCHEIBER AS FINANCIAL CLERK:**

Interviews were conducted and a recommendation was made by the Personnel Committee to offer Amanda Scheiber the position of Financial Clerk upon the completion of a criminal history check with the BCA.

The Personnel Committee suggested that the wage is \$40.00 per hour for 32 hrs. per week plus benefits to include insurance for the employee, along with vacation time as earned per our ordinance, etc. This position requires attending evening meetings as scheduled. Start of June 30<sup>th</sup>, 2025.

**MOTION:** Motion made by Chad Nelson, seconded by Stefany Janish to approve agenda for hiring Amanda Scheiber.

Motion approved by majority vote of all members present.

**MAYOR'S REPORT**

**COUNCILOR MILLER - Change Order for Park Equipment**

Request to change a piece of equipment for the park and sell/donate old equipment.

**CONSENSUS** of the council to **TABLE** the review until July 7th and consult city attorney on donation or selling of city playground equipment.

**INTERIM CITY CLERK'S REPORT**

- a. Approval of Final Payment for Lori J. Ollendieck - Staff needs a motion to approve this payment as there is some confusion as to whether Ms. Ollendieck has keys to City Hall. Keys were never returned to the current staff. Motion would be needed to approve this final payment in the amount of \$904.22 and authorize city staff to release this check.

**Motion:** Motion made by Stefany Janish, seconded by Chad Nelson to approve agenda for last payment for Lori Ollendieck.

Motion approved by majority vote of all members present.

- b. Letter from Minnesota State Demographic Center for 2024 – Letter was received, with the population count of 704 and household of 247 for 2024.
- c. Staff received a notice for a Special Meeting for June 18, 2025 @ City Hall from Councilor Miller and Janish.


**OLD BUSINESS:**

**Mayor Concerns on Water/Sewer Pumps:**

The mayor brought concerns to Public Works on the water/sewer pump in the city that is being looked at to be replaced. Public Works advised it is closely monitored and has been fully serviced. The pump will remain operational until a replacement is bided and installed.

**ADJOURNMENT**

**MOTION:** Motion made by Gilliland, seconded by Nelson, to adjourn the Council Meeting. Motion was approved by majority vote of all members present. 8:30 PM



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Ryan McCann, City Clerk