

**PRESENT:** Mayor Tim Goenner, **Council Members:** Chad Nelson, Stefany Janish, Sabrina Miller, Lance Gilliland,  
**Absent:** Tim Goenner  
**Also Present:** City Clerk Ryan McCann, Keith Yapp, City Engineer, and Public works.

Mayor Tim Goenner called the Council meeting at 7:00 P.M.

### **AGENDA APPROVAL**

**MOTION:** Motion made by Janish, seconded by Miller to approve the agenda.  
Motion approved by majority vote of all members present.

### **CONSENT AGENDA ITEMS FOR APPROVAL**

- City Council Meeting Minutes – July 7th, 2025
- Fire Department Paychecks
- Accounts payable, receivables and EFTs for July 2025

**MOTION:** Motion made by Nelson, seconded by Gilliland to approve July 7th, 2025, Council meeting and consent agenda items as listed.  
Motion approved by majority vote of all members present.

### **FIRE DEPARTMENT**

Authorization to approve of the new Firetruck payment to be sent out to Fire Safety USA. The truck is ready to ship to Minnesota, and they are looking to make the 90% payment to get the truck here. 10% will be made later for delivery to the station.

**MOTION:** Motion made by Janish, seconded by Gilliland to approve fire truck payment.  
Motion approved by majority vote of all members present.

Resolution 2025-09 Accepting Donation from Travelers Country Club on the Mississippi to Clear Lake Fire Department in the amount of \$1,500.

**MOTION:** Motion made by Gilliland, seconded by Miller to approve accepting the \$1500 for Clear Lake Fire Department.  
Motion approved by majority vote of all members present.

Job Description Updated and for Review for approval by council. The Job Descriptions had been submitted to the personnel committee meeting on July 8<sup>th</sup>, 2025.

**MOTION:** Motion made by Janish, seconded by Miller to approve new job descriptions for the fire department.  
Motion approved by majority vote. Chad Nelson Abstained.

### **STAFF HOURS**

The hiring of new city clerk, Ryan McCann, and treasurer, Amanda Scheiber, council discussed cutting back on the hours of the temporary city clerks. Clerk Ryan McCann was planning to take leave, but after his return the council wished to “phase out” the temporary staff and have McCann and Scheiber take over the clerk’s office duties.

### **BUILDING INSPECTION BIDS**

Review and discussion of building inspection bids from the last meeting on June 16<sup>th</sup>, 2025. Project Estimates were retrieved from each inspection bid based on a new construction made earlier this year as an example per council request. Upon review of bids and estimates, the council will be asked to award the bid to an Inspection Service provider.

Additional Information needed for fees, zoning and 2025 example for fees.

**MOTION:** Motion made by Nelson, seconded by Miller to approve Metro West. Motion approved by majority vote. 1 Nay by Janish.

### **BUILDING DEPARTMENT FROM ALLSPEC SERVICES**

Not present due to emergency.

### **PUBLIC WORKS REPORT:**

Water Distribution Training in Annandale for Mueller on August 7<sup>th</sup>, 2025.

**MOTION:** Motion made by Gilliland, seconded by Janish to approve of the training event. Motion approved by majority vote of all members present.

### **MIKE GOLOMBIECKI**

Mike emailed city hall to ask to be placed on the agenda regarding the upcoming Regional Baseball Tournament. He spoke on the history of the field and maintaining that was done by the team.

Several other topics arose around the field and maintenance of the field.

The Fence was brought up and they wished to do a 4-foot fence. From other fields and different teams, recommend the option.

**MOTION:** Motion made by Gilliland, seconded by Janish to approve of the 4 foot fence. Motion approved by majority vote of all members present.

**DECOMMISSIONING PERFORMANCE BOND FOR DISTRIBUTED SOLAR DEVELOPMENT LLC**

A replacement Decommissioning Performance Bond for solar farm facility at 8899-8755 Main Ave. They are looking to release the prior surety from liability.

**MOTION:** Motion made by Gilliland, seconded by Janish to approve of the training event. Motion approved by majority vote of all members present.

**RESOLUTION TO CENSURING A COUNCIL MEMBER**

Resolution to Censuring a Council Member to be put up for motion. A special meeting was held on 07/16/2025 for this agenda item to discuss prior to the motion.

**CONSENSUS** of the council to **TABLE** the review until August 4<sup>th</sup>, 2025, and have the resolution be added to the packet and printed off for public so that it is accessible.

**MAYOR'S REPORT -**

**CITY CLERK'S REPORT**

- 1) Future Training and Membership Subscription
  - a) \$50.00 each Membership to MCFOA for active membership for both City Treasurer and City Clerk. The Active Membership is for both clerical and financial employees.
    - i) Memberships provide \$100.00 Grants for Future Trainings.

**CONSENSUS** of the council to **TABLE** the review until August 4<sup>th</sup> 2025 and have council look into the membership and benefits.

- b) Future Trainings:
  - i) \$55.00 per user for Online Training for New Clerks and Treasurers from LMC
  - ii) \$250.00 fee for September 4-5 – Staples for City Clerk
  - iii) \$250.00 fee for September 11-12 – Roseville for City Treasurer
  - iv) May 2026 – Minnesota Municipal Clerks Institute (MMCI at SCSU). Last year this event was 5 days (40 Hour Curriculum) at \$640.00 per person. Recommend that Clerks and Treasurers attend when 9-12 months into employment.

**MOTION:** Motion made by Nelson, seconded by Gilliland to approve of the above training events in the upcoming months.

Motion approved by majority vote of all members present.

- 2) Notary Application for both City Treasurer and City Clerk. \$120 per application, \$20 registration with Sherburn county and \$21 stamp.

CITY COUNCIL MEETING  
JULY 21st, 2025  
7:00 P.M

CITY OF CLEAR LAKE  
7684 1<sup>ST</sup> AVENUE W  
CLEAR LAKE, MN 55317

**MOTION:** Motion made by Gilliland, seconded by Goenner to approve of one application to be sent out for the City Clerk for the time being.  
Motion approved by majority vote of all members present.

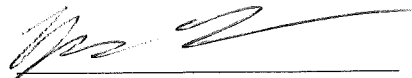
**OLD BUSINESS:**

**RAINBOW PLAYSET**

Mayor was reminded that the playset was put into surplus and disposed of by council. The mayor had a family that was looking to possibly acquire the play set from the city.

**ADJOURNMENT**

**MOTION:** Motion made by Nelson, seconded by Janish, to adjourn the Council Meeting.  
Motion was approved by majority vote of all members present. 9:30 PM



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Ryan McCann, City Clerk