

AGENDA
CITY COUNCIL MEETING
July 6, 2021
Council Meeting - 7:00 P.M.

Following Special Meeting at 6:45

Stand for The Pledge of Allegiance

To follow: Agenda Approval (motion required)

To follow: Consent Agenda approval (motion required)

- **Meeting Minutes**
- **Account payables/receivables**

To follow: Sheriff's Report

To follow: 1. Sale of Tax Forfeited Land (motion required)

To follow: Discussion on final 6-month employee review (if needed motion required)

To follow: Employee Report – Public Works Director Dustin Luning

Public participation -

Council reports:

Nuisance

Fire department

Water & sewer

Community development

Clerk

- Possibly Reschedule August Meeting
- Rescheduling September Meeting due to Labor Day

Mayor

New business

Old business

Adjournment



**City of Clear Lake
Council Meeting
June 7, 2021**

Council Members: Tim Goenner, Karen White, Kristin Brandt, Stefany Janish and Brandy Roberts

Members Absent: None

Guests: Patriot Newspaper Reporter Mark Kolbinger, Sherburne County Administrator Bruce Messelt and City Resident Ron Juenemann

City Staff: Clerk Kari Mechtel

Mayor Goenner called the Council meeting at 7:00 P.M.

Consent Agenda Items Approval

- Mayor Goenner requested a motion for the approval of the consent agenda items.
Motion made by Brandt, seconded by Janish to approve the following June 7th Council meeting consent agenda items.
 - **Minutes from the May 3, 2021 Council Meeting**
 - **May accounts receivables/expenditures and EFT's****Motion was approved by majority vote of all members present.**

Sherriff's Report

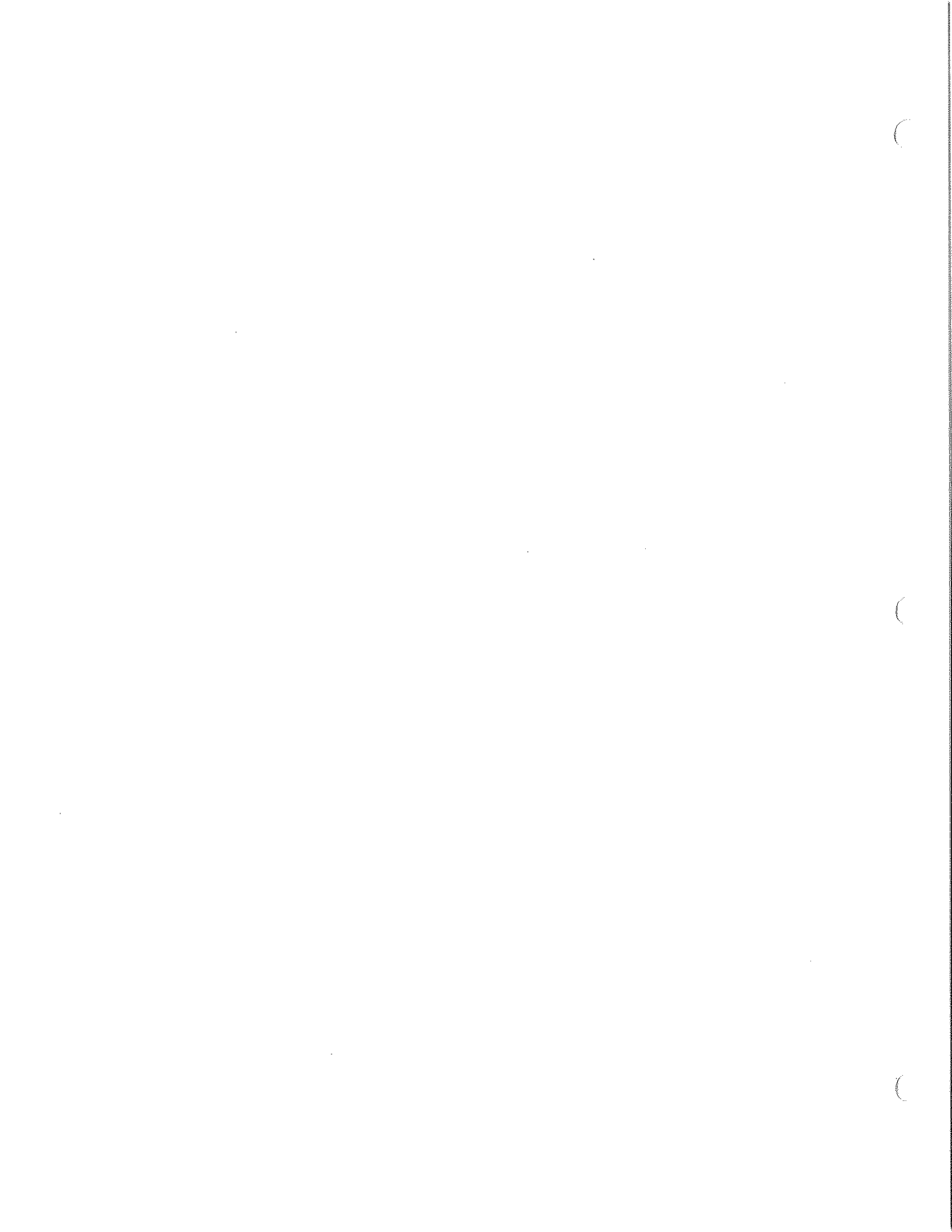
- Sherburne County Sheriff's Department was unable to be present and provided the Council members (via drop off) with information on calls for the month of May. They were mostly traffic, medical, and domestic in nature. There were 40 calls for service in the month.

Sherburne County Administrator Bruce Messelt – County Activity Update

- Messelt provided the Council that new home construction continues to show a strong demand, as last year 455 new homes were built in the county. The values of existing homes also continue to rise dramatically, with homes selling for over the asking price. While this phenomenon presents several related issues, he noted that it means it is expected that everyone's home value will increase next year on their tax returns. Mayor Goenner questioned will the Big Elk Lake proposed park going to increase local taxpayers' dollars. Messelt stated at this time the County has put in requests for Federal and State funding and while no final decisions have been made, the plan is to minimize the impact of local taxpayer dollars.

Water Meter Change Out Letter

- Clerk Mechtel provided the Council with a draft copy of the letter that will be sent out to residents and businesses in regards to the change out of the meters. Member Roberts suggested adding why the meters are needing to be changed out to the letter. Clerk Mechtel requested a motion from the Council to approve the penalty amount of \$75 per month manual reading fee. **Motion made by Brandt, seconded by White to approve the provided letter and manual reading fee of \$75 if residents and or business owners don't get their meter changed out in the time allotted. Motion approved by majority vote of all members present.**



American Rescue Plan Act

- The Council had a brief discussion about the \$80,513 in ARPA funds it expects to receive. Clerk Mechtel reminded the Council that all of the guidelines about approved expenditures have not been received yet but she will continue to work with Stantec to monitor the guidance.

Ball Field

- In recent months, Public Works Supervisor Dustin Luhnig explored improvements to the ballfield. He reached out to a company that came through and provided the city with a lighting package quote which came back at \$225,000. The Council agreed that the city is in no position to fund that kind of project. Mayor Goenner attended that last Lions Club Meeting and was able to get a \$10,000 donation that can be used for the new scoreboard. **Motion made by Roberts, seconded by White to move forward with option 1 of the scoreboard quote in the amount of \$16,050.00. Motion was approved by majority vote of all members present.**

Fire Department

- Fire Chief Koren submitted a request to approve the appointment of an Assistant Chief. **Motion made by Brandt, seconded by Janish to approve Matt Lunser's promotion to Assistant Chief 2. Motion was approved by majority vote of all members present.**

Public Works Employee Report – Public Works Supervisor Dustin Luhnig

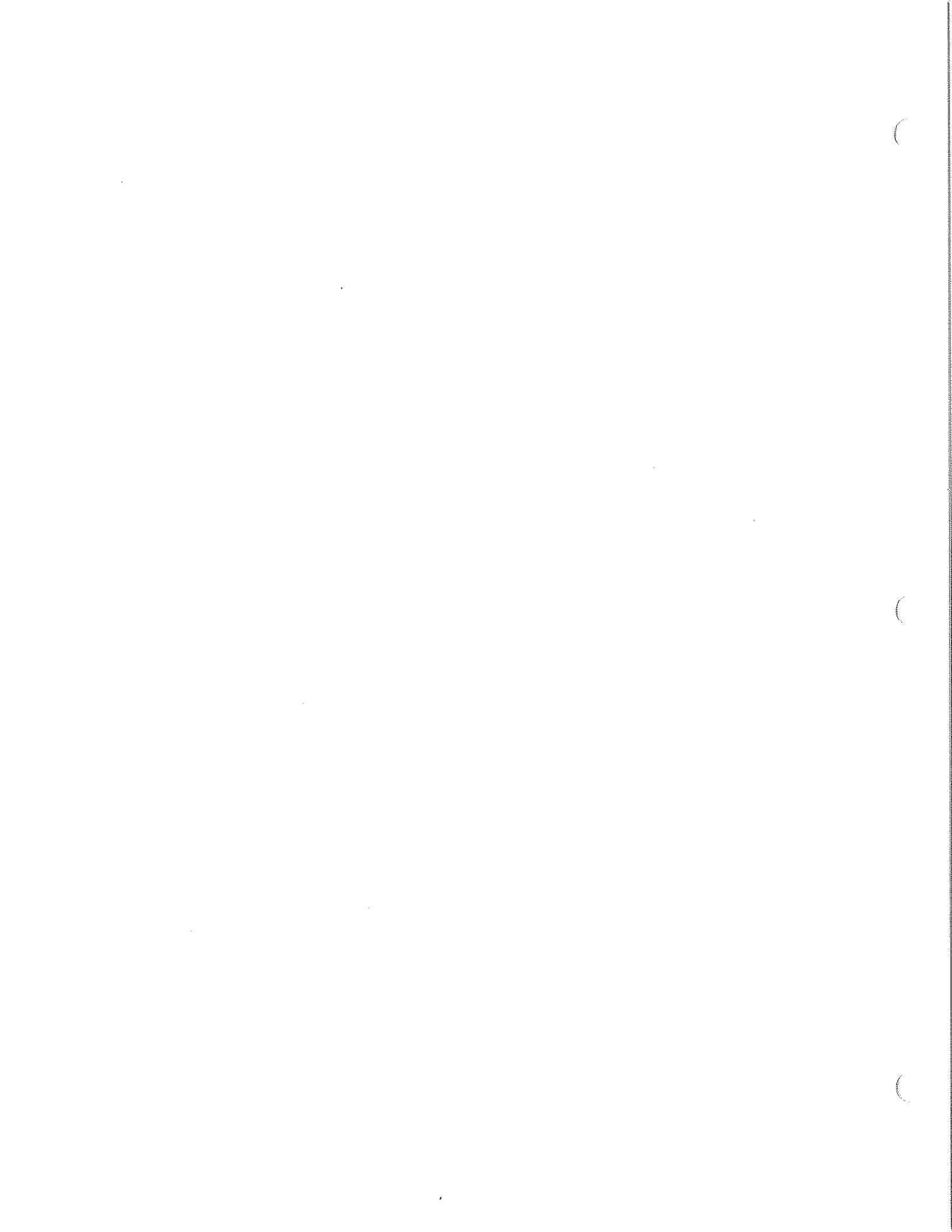
- Public Works Supervisor Dustin Luhnig presented the Council with two quotes to replace the roof on the well house. The well house was built in 1975 and it appears that nothing has been done to the roof since then. It has been leaking for many years and the public works department have exhausted all ways to fix it. After review of the quotes, it was decided to go with Haus Constructions quote in the amount of \$15,144.00. **Motion made by White, seconded by Janish to approve Haus Constructions quote in the amount of \$15,144.00. Motion approved by majority quote of all members present.**

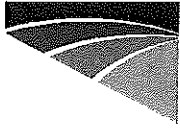
Adjournment

- **Motion made by Brandt, seconded by White to adjourn the Council Meeting at 7:46 P.M. Motion was approved by majority vote of all members present.**

Tim Goenner, Mayor

Kari Mechtel, City Clerk





SHERBURNE
Auditor-Treasurer

Diane Arnold
Auditor/Treasurer

Sherburne County Government Center
13880 Business Center Drive NW, Suite 100
Elk River, MN 55330-4668
Diane.Arnold@co.sherburne.mn.us
(763) 765-4363

June 7, 2021

To: Town Clerks, City Clerks and Administrators/Chairpersons

From: Diane Arnold, Auditor/Treasurer

Re: Sale of Tax Forfeited Land

Enclosed is a list of tax forfeited parcels approved for sale by our county commissioners, a map of the parcels, a signature page and a questionnaire. We will hold two types of sales, a public sale and a closed bid sale. The closed bid sale will be offered to adjacent property owners only. Please review these parcels to determine (1) whether you are interested in acquiring the parcel and (2) whether there are any known issues with the parcel. The signature page needs the signatures of your board or council and/or a resolution. This needs to be returned to our office within 60 days.

Any known issues can be reported on the questionnaire and sent to Michelle Moen the Sherburne County Assessor's office or emailed to.

michelle.moen@co.sherburne.mn.us

If you have any questions, please call Bonnie at 763-765-4361.

Thank you for your attention.

enc

SHERBURNE COUNTY

RESOLUTION 060121-AD-2045

Sherburne County Board of Commissioners

WHEREAS, The County Board of Commissioners of the County of Sherburne, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes, and

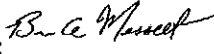
WHEREAS, Said parcels of land have been viewed and have been classified as non-conservation lands, as provided for in Minnesota Statutes 282.01.

NOW, THEREFORE, BE IT RESOLVED That the Sherburne County Board of Commissioners hereby certified that all parcels of land on the attached list have been viewed and comply with the provisions of Minnesota Statutes 85.012; 92.461; 282.01, Subd. 8; 282.018 and the 1991 Laws of Minnesota Ch. 354, Art. 10 Sec. 9, amending M.S. Sec 282.018, Subd. 2 (1990).

BE IT FURTHER RESOLVED That the Sherburne County Board of Commissioners hereby request approval from the Minnesota Department of Natural Resources for the sale of said lands.

The question was on the adoption of the resolution, and there were 5 YEAS and 0 NAYS as follows:

COUNTY OF SHERBURNE BOARD OF COUNTY COMMISSIONERS	Yea	Nay	Other
Barbara Burandt	<u> x </u>	<u> </u>	<u> </u>
Raeanne Danielowski	<u> x </u>	<u> </u>	<u> </u>
Tim Dolan	<u> x </u>	<u> </u>	<u> </u>
Felix Schmiesing	<u> x </u>	<u> </u>	<u> </u>
Lisa Fobbe	<u> x </u>	<u> </u>	<u> </u>

DocuSigned by:

 Attest: _____
 Bruce Messelt
 Clerk of the County Board

Date: 6/1/21

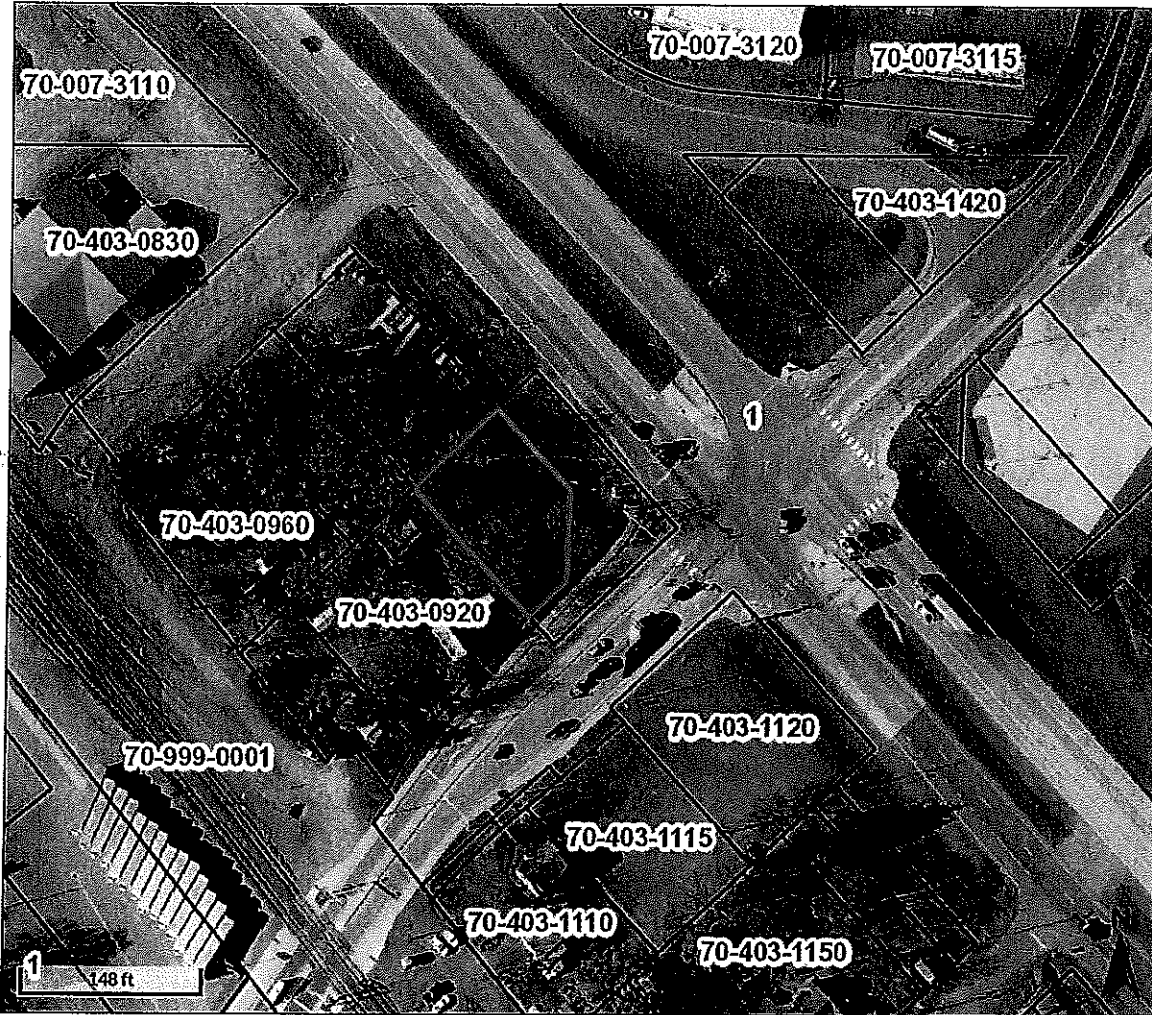
CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED
LANDS AS DESCRIBED BY CHAPTER 386, LAWS 1935 AS AMENDED.

To the city of CLEAR LAKE of Sherburne County

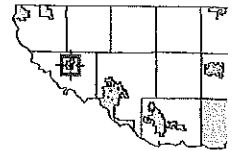
We, the members of the County Board of the County of Sherburne, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as non-conservation lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes as provided by Minnesota Statutes 1945, Section 282.01 as amended.

70-403-0930 LOTS 4 & 5 BLOCK I
POTTERS ADDITION
EX. THAT PT LYING NLY & ELY OF LINE 1
DESCRIBED BELOW:

LINE 1. BEG AT A PT ON NWLY LINE OF SAID LOT 5, DISTANT 42 FT
SWLY OF MOST NLY COR THEREOF, THENCE RUN SELY PAR WITH
NELY LINE OF LOT 5 FOR 85FT, THEN RUN SLY TO A PT ON A LINE
RUN PAR WITH A DISTANCE 30 FT NWLY OF SELY LINE OF SAID
BLK I, DISTANCE 40 FT NELY OF INTERSECTION OF SAID 30 FT PAR LINE
WITH SWLY LINE OF SAID LOT 4, THENCE RUN SWLY PAR WITH SAID
SELY BLK LINE FOR 40FT & THERE TERMINATING.
SECTION 7 TOWNSHIP 34 RANGE 29



Overview



Legend

- Public Water Inventor
- Not Classified
 - General Development
 - Natural Environment
 - Recreational Development
 - Parcels
 - Streams

Parcel ID	70-403-0930	Alternate ID	n/a	Owner Address
Sec/Twp/Rng	7-34-29	Class	671-Tax Forfeited Platted City Lots/non-PILT	
Property Address	8490 MAIN AVE CLEAR LAKE	Acreage	0,25	
District	CLEAR LAKE CITY			
Brief Tax Description	n/a			

(Note: Not to be used on legal documents)

Disclaimer: Every attempt has been made to ensure that the information contained on this web site is valid at the time of publication. Sherburne County reserves the right to make additions, changes, or corrections at any time and without notice. Additionally, Sherburne County disclaims any and all liability for damages incurred directly or indirectly as a result of errors, omissions or discrepancies and is not responsible for misuse or misinterpretation. Data is updated periodically. For the most current information contact the appropriate county department.

Disclaimer for St Cloud Parcels: Sherburne County information about St Cloud properties are limited to classification and value. Any questions regarding additional information please contact the City of St Cloud's assessor office.

Date created: 5/20/2021
Last Data Uploaded: 5/20/2021 12:10:18 AM

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GEOSPATIAL

Signature page

In witness whereof we have hereunto subscribed our names this 1st day of June, 2021.

DocuSigned by:
Karanne Danieloski *Chairman
DocuSigned by: 076281980390842F...

Tim Dolan
DocuSigned by: 0364309566AD94E7...

Barbara Burandt
DocuSigned by: 0364309566AD94E2...

Lisa L. Fobbe
DocuSigned by: 0364309566AD9477...

T. R. Clark
DocuSigned by: 0364309566AD9478...

Diane Arnold
DocuSigned by: 076281980390842F...
 Auditor/Treasurer, Sherburne, Minnesota

Attest:

The foregoing classification and sale is hereby approved.

Dated _____, 2021.

By the Town/City Board of _____ of Sherburne County, Minnesota.

Questionnaire

Date _____

PID _____

Municipality _____

Please complete this questionnaire by providing the following information:

How is this property zoned? _____

Do you have your zoning and subdivision requirements on line? _____

Are there any known zoning violations? _____

If vacant, is the property buildable under your local ordinance? _____

Are there any land use violations? _____

Who should prospective buyers contact regarding a wetland delineation for this property?

Are there any known hazards or contamination issues with the property? _____

Are there Special assessments owing or pending? _____

Is there any known garbage or trash on the site? _____

Are there any structures on this property? _____

Please describe: _____

Is there a septic system on the property? _____ and is it compliant? _____

Is there a well on the property? _____

Are there any other issues or concerns related to this property that you can tell us about?

Information provided by _____ Date _____

**Please return this form with your approved Resolution to Sherburne County Auditor/Treasurer
Property Tax Manager.**