

**AGENDA
CITY COUNCIL MEETING
May 1, 2023
Council Meeting - 7:00 P.M.**

Stand for The Pledge of Allegiance

To follow: Agenda Approval (motion required)

To follow: Consent Agenda Approval (motion required)

- **Meeting Minutes – April, 2023**
- **Account payables/receivables/EFT's – April 2023**
- **1st Quarter Finance Report**

To follow: Sherriff's Monthly Report

To follow: 1. ELT Properties Final Plat- (motion required)

To follow: Employee Report – Public Works Director Dustin Luhnning

Public participation -

Council reports:

Nuisance

Fire department

Water & sewer

Community development

Clerk

- **Out lot F sign discussion**

Mayor

New business

Old business

Adjournment

**CONSENT
AGENDA
ITEMS**

**City of Clear Lake
Council Meeting
April 3, 2023**

Council Members: Tim Goenner, Karen White, Kristin Brandt, Stefany Janish and Chad Nelson

Members Absent: None

Guests: Patriot Newspaper Reporter Mark Kolbinger, City Engineer Keith Yapp, City Residents Ron Juenemann, and Lewis & Bonnie Wesenberg, Clear Lake Lion Members Joe Gruenes, Pat Arnold, and Felix Schmiesing.

City Staff: Clerk Kari Koren and Public Works Director Dustin Luhnig

Mayor Goenner called the Council meeting at 7:11P.M.

Agenda Approval

- **Motion made by White, seconded by Nelson to approve the April 3rd Council Meeting Agenda with no changes. Motion was approved by majority vote of all members present.**

Consent Agenda Items Approval

- Mayor Goenner requested a motion for the approval of the consent agenda items.
Motion made by Janish, seconded by Nelson to approve the following April 3rd Council meeting consent agenda items.
 - **Minutes from the March 2023 Council Meetings**
 - **March 2023 accounts receivables/expenditures and EFT's****Motion was approved by majority vote of all members present.**

Sherriff's Monthly Report

- Sherburne County Sheriff's Department Sergeant Oachs provided the council members with information on calls for the month of March. They were mostly traffic, medical, and domestic in nature. There were 66 calls for service in the month.

Public Hearing #1

- **Motion made Nelson, seconded by Brandt to approve the 202 square foot variance to build a storage shed at the property located at 8727 1st Ave East. Motion was approved by majority vote of all members present.**

Public Hearing #2

Motion made by White, seconded by Janish to approve the text amendment to City Ordinance #805. Motion was approved by majority vote of all members present.

Public Hearing #3

This hearing was tabled until further notice.

Proposal for Managed IT Security

- The city's IT company provided the city with a proposal for the following managed security items.
 - Next-Gen EDR Anti-virus, Office 365 backup, email anti-phishing, network monitoring, network vulnerability scanning, web/DNS filtering, DMARC/DKIM monitoring and patch management.

Clerk Koren advised the council that this type of service is not budgeted for 2023 and suggested waiting until 2024 and have it included with the purchase of a new server. Member White questioned if this new security option includes insurance coverage, Clerk Koren was not aware of any insurance but will check.

Business Subsidy Policy/Application

- **Motion made by Nelson, seconded by Janish to approve the business subsidy policy and application. Motion was approved by majority vote of all members present.**

Parkside Development – Keith Yapp

- Yapp advised the council of an issue in regards to Parkside's lift station and the availability to hook up to our generator. After much discussions with the developer, it was determined that our current generator can run from the proposed generator. Yapp suggested that the city looks into purchasing a permanent natural gas generator for this lift station. Generators to this magnitude can run around \$50k. Currently the public works department has one mobile generator and has to be shared between all of the lift stations, by having a permanent generator will help minimize lag times.

Employee Report – Public Works Director Dustin Luhning

- Luhning requested approval to hire a seasonal employee. **Motion made by Janish, seconded by Nelson to allow Luhning to hire a seasonal employee. Motion was approved by majority vote of all members present.**

Public Participation

- City Resident Ron Juenemann questioned who is responsible for the horrible pot holes at the post office. Mayor Goenner advised that it's the post offices responsibility.

Mayor

- Mayor Goenner met with the district 742's Super Intendant and that the meeting went well, the district was very respective to all of the suggestions that were provided.

Adjournment

- **Motion made by White, seconded by Nelson to adjourn the Council Meeting at 7:35 P.M. Motion was approved by majority vote of all members present.**

Tim Goenner, Mayor

Kari Koren, City Clerk

**Public Hearing Minutes
April 3, 2023
City of Clear Lake**

The purpose of the public hearing is to review/approve proposed variance for a 202 sq. ft. variance in order to build a storage shed on the property belonging to Lewis & Bonnie Wesenberg located at 8727 1st Ave East Clear Lake, MN 55319

COUNCIL PRESENT: Tim Goenner, Karen White, Kristin Brandt, Stefany Janish and Chad Nelson

CITY STAFF: City Clerk Kari Koren and Public Works Director Dustin Luhning

OTHERS PRESENT: Patriot Newspaper Reporter Mark Kolbinger, City Engineer Keith Yapp, City Residents Ron Juenemann, Lewis & Bonnie Wesenberg, Clear Lake Lion Members Joe Gruenes, Pat Arnold, and Felix Schmiesing.

Mayor Goenner called the public hearing to order at 7:00 P.M.

Clerk Koren read the purposes of the public hearing, as follows –

A public hearing for the purpose of considering granting a 202 square foot variance to Lewis & Bonnie Wesenberg in order to build a new storage shed on their property located at 8727 1st Ave East in the City of Clear Lake.

No public participation

Motion made by Brandt, seconded by Nelson to adjourn the public hearing at 7:01 P.M., motion approved by majority vote of all members present.

Tim Goenner, Mayor

Kari Koren, City Clerk

**Public Hearing Minutes
April 3, 2023
City of Clear Lake**

The purpose of the public hearing is to review/approve proposed text amendment to City Ordinance #805. The proposed text amendment will reduce the allowed height to 8 inches of properties uncontrolled plant growth.

COUNCIL PRESENT: Tim Goenner, Karen White, Kristin Brandt, Stefany Janish and Chad Nelson

CITY STAFF: City Clerk Kari Koren and Public Works Director Dustin Luhning

OTHERS PRESENT: Patriot Newspaper Reporter Mark Kolbinger, City Engineer Keith Yapp, City Residents Ron Juenemann, Lewis & Bonnie Wesenberg, Clear Lake Lion Members Joe Gruenes, Pat Arnold, and Felix Schmiesing.

Mayor Goenner called the public hearing to order at 7:01 P.M.

Clerk Koren read the purposes of the public hearing, as follows –

The purpose of the public hearing is to review/approve proposed text amendment to City Ordinance #805. The proposed text amendment will reduce the allowed height to 8 inches of properties uncontrolled plant growth.

No public participation

Motion made by Nelson, seconded by Janish to adjourn the public hearing at 7:02 P.M., motion approved by majority vote of all members present.

Tim Goenner, Mayor

Kari Koren, City Clerk

Public Hearing Minutes
April 3, 2023
City of Clear Lake

The purpose of the public hearing is to review/approve proposed Ordinance #908 which will regulate lawful gambling within the City of Clear Lake.

COUNCIL PRESENT: Tim Goenner, Karen White, Kristin Brandt, Stefany Janish and Chad Nelson

CITY STAFF: City Clerk Kari Koren and Public Works Director Dustin Luhning

OTHERS PRESENT: Patriot Newspaper Reporter Mark Kolbinger, City Engineer Keith Yapp, City Residents Ron Juenemann, Lewis & Bonnie Wesenberg, Clear Lake Lion Members Joe Gruenes, Pat Arnold, and Felix Schmiesing.

Mayor Goenner called the public hearing to order at 7:03 P.M.

Clerk Koren read the purposes of the public hearing, as follows –

The purpose of the public hearing is to review/approve proposed Ordinance #908 which will regulate lawful gambling within the City of Clear Lake.

Lion Member Joe Gruenes requested clarification on the "trade area" section of the proposed ordinance. Mayor Goenner stated that the city wanted to make sure that Clear Lake Township was included in their proposed trade area. Gruenes stated that if the city leaves it as is then it would be the city's responsibility to accept all donations and then report everything to the MN Gambling Control Board. Clerk Mechtel advised the Council that this is not the city's intentions with this ordinance. After much discussion it was decided to allow the Lion Members to review the proposed ordinance to see if they have any other concerns. **Motion made by Janish, seconded by Brandt to table this public hearing and revisit this again in May. Motion was approved by majority vote of all members present.**

Motion made by Nelson, seconded by Janish to adjourn the public hearing at 7:11 P.M., motion approved by majority vote of all members present.

Tim Goenner, Mayor

Kari Koren, City Clerk

**City of Clear Lake
Board of Equalization and Appeals
April 19, 2023 6:00 P.M.**

COUNCIL PRESENT: Mayor Tim Goenner, Council Members, Karen White, Kristin Brandt and Stefany Janish

COUNCIL ABSENT: Chad Nelson

GUESTS PRESENT: County Assessor Michelle Moen, and Clear Lake Residential Appraiser Peter Yager

STAFF PRESENT: City Clerk, Kari Mechtel

Meeting called to order at 6:00 P.M.

Sherburne County Assessor Michelle Moen was present and provided a handout to the Council detailing certain demographic information about all the cities and townships in Sherburne County.

Public Participation:

City Resident Dale Powers requested clarification on the increased property value on his land locked and unbuildable lot. County appraiser Peter Yager explained that in the past Powers vacant lot and residential lot taxable values were combined and this year the two values were separated. Much discussion took place in regards to past valuations and Resident Powers had no other concerns or requests.

Mayor Goenner turned the meeting over to Acting Mayor White

City Resident Corrina Goenner requested information on to why her manufactured homes value increased significantly. After review it was determined that her values increased 12% which was the same increase the rest of the city properties saw. Assessor Michelle Moen advised Goenner that the county already discounted her value 20% based on it being a manufactured home. Goenner had no other concerns or requests. Assessor Moen also advised the Council that the 12% increases county wide were mainly on land values.

Acting Mayor White turned the meeting over to Mayor Goenner

Motion made by White, second by Brandt, to adjourn the board of equalization and appeals meeting at 6:33. Motion was approved by majority vote of all members present.

Mayor-Tim Goenner

Clerk-Kari Koren

Checks for Month

100 SHERBURNE STATE BANK

Since APRIL 2023

Begin Balance \$348,843.32

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
Deposit	23-23WS	4/3/2023	-\$7,250.35	23-23WS	UB Receipt Serv 1 WATER	\$356,093.67
Deposit	24-23WS	4/3/2023	-\$359.00	24-23WS	UB Receipt Serv 1 WATER	\$356,452.67
Deposit	CC42.36768	4/3/2023	-\$197.14	CC42.36768	UB Receipt Serv 1 WATER	\$356,649.81
Deposit	CC42.66	4/3/2023	-\$201.78	CC42.66	UB Receipt Serv 1 WATER	\$356,851.59
Deposit	CC42.74	4/3/2023	-\$154.32	CC42.74	UB Receipt Serv 1 WATER	\$357,005.91
Deposit	CC426970717273	4/3/2023	-\$709.17	CC426970717273	UB Receipt Serv 1 WATER	\$357,715.08
Deposit	25-23	4/4/2023	-\$24,948.20	25-23	NEW HOUSE PERMIT	\$382,663.28
Deposit	CC42.75	4/5/2023	-\$105.00	CC42.75	UB Receipt Serv 1 WATER	\$382,768.28
Deposit	EFT 468	4/10/2023	-\$2,672.76	EFT 468	FD TRNG. REIMBURSEM	\$385,441.04
Deposit	CC42.7778	4/10/2023	-\$518.41	CC42.7778	UB Receipt Serv 1 WATER	\$385,959.45
Deposit	CC42.80	4/10/2023	-\$133.62	CC42.80	UB Receipt Serv 1 WATER	\$386,093.07
Deposit	CC42.81	4/10/2023	-\$412.15	CC42.81	UB Receipt Serv 1 WATER	\$386,505.22
Deposit	EFT 469	4/11/2023	-\$43.31	EFT 469	SHERBURNE FINES	\$386,548.53
Deposit	26-23WS	4/11/2023	-\$4,459.96	26-23WS	UB Receipt Serv 1 WATER	\$391,008.49
Deposit	CC42.7982	4/12/2023	-\$218.71	CC42.7982	UB Receipt Serv 1 WATER	\$391,227.20
Deposit	27-23	4/12/2023	-\$4,462.85	27-23	BLDG. PERMITS	\$395,690.05
Deposit	CC42.8384	4/13/2023	-\$462.08	CC42.8384	UB Receipt Serv 1 WATER	\$396,152.13
Deposit	CC42.85	4/13/2023	-\$470.77	CC42.85	UB Receipt Serv 1 WATER	\$396,622.90
Deposit	CC42.86	4/17/2023	-\$109.17	CC42.86	UB Receipt Serv 1 WATER	\$396,732.07
Deposit	CC42.92	4/17/2023	-\$225.00	CC42.92	UB Receipt Serv 2 SEWER	\$396,957.07
Deposit	CC42.8789	4/17/2023	-\$413.75	CC42.8789	UB Receipt Serv 1 WATER	\$397,370.82
Deposit	EFT 470	4/17/2023	-\$1,800.00	EFT 470	FIRE TRNG. REIMBURSE	\$399,170.82
Deposit	CC42.9091	4/18/2023	-\$209.22	CC42.9091	UB Receipt Serv 1 WATER	\$399,380.04
Deposit	CC42.93	4/18/2023	-\$177.97	CC42.93	UB Receipt Serv 1 WATER	\$399,558.01
Deposit	28-23WS	4/18/2023	-\$6,763.74	28-23WS	UB Receipt Serv 1 WATER	\$406,321.75
Deposit	EFT 471	4/19/2023	-\$1,099.00	EFT 471	UB Receipt Serv 1 WATER	\$407,420.75
Deposit	20230419UBO	4/19/2023	\$0.00	20230419UBO	UB Receipt Serv 1 WATER	\$407,420.75
Deposit	CC42.8894	4/19/2023	-\$636.70	CC42.8894	UB Receipt Serv 1 WATER	\$408,057.45
Deposit	CC42.97	4/20/2023	-\$300.00	CC42.97	UB Receipt Serv 1 WATER	\$408,357.45
Deposit	CC42.959698	4/20/2023	-\$692.73	CC42.959698	UB Receipt Serv 1 WATER	\$409,050.18
Deposit	CC42.9943.0001	4/24/2023	-\$839.44	CC42.9943.0001	UB Receipt Serv 1 WATER	\$409,889.62
Deposit	CC43.02	4/24/2023	-\$195.00	CC43.02	UB Receipt Serv 1 WATER	\$410,084.62
Deposit	29-23	4/24/2023	-\$12,505.59	29-23	NEW HOME PERMIT	\$422,590.21
Deposit	30-23WS	4/24/2023	-\$3,312.07	30-23WS	UB Receipt Serv 1 WATER	\$425,902.28
Deposit	CC43.03	4/25/2023	-\$94.61	CC43.03	UB Receipt Serv 1 WATER	\$425,996.89
Deposit	CC43.06	4/26/2023	-\$155.70	CC43.06	UB Receipt Serv 1 WATER	\$426,152.59
Deposit	CC43.0507	4/26/2023	-\$202.44	CC43.0507	UB Receipt Serv 1 WATER	\$426,355.03
001606E	NEOPOST USA INC.	4/3/2023	\$400.00	EFT 1606	POSTAGE	\$425,955.03
001608E	MN DEPT OF REVENUE	4/5/2023	\$281.00	EFT 1608	SALES TAX	\$425,674.03
001609E	WEX BANK	4/10/2023	\$450.63	EFT1609	FD FUEL	\$425,223.40
001610E	HEALTH PARTNERS	4/10/2023	\$210.03	EFT 1610	DENTAL	\$425,013.37
001611E	MN DEPT OF REVENUE	4/13/2023	\$289.40	PAYEFTS41323	PAY WITH HOLDING	\$424,723.97
001612E	INTERNAL REVENUE SERVI	4/13/2023	\$1,289.40	PAYEFTS41323	PAY WITH HOLDING	\$423,434.57
001613E	PERA	4/13/2023	\$942.84	PAYEFTS41323	PAY WITH HOLDING	\$422,491.73
001614E	UNITED HEALTH CARE	4/18/2023	\$1,884.08	EFT 1614	HEALTH INS.	\$420,607.65
027725	ALLSPEC SERVICES, LLC	4/4/2023	\$851.70	4423VEND	BLDG. INSPECTOR	\$419,755.95
027726	CLEARWATER TRUCK CENT	4/4/2023	\$490.11	4423VEND	FD DOT	\$419,265.84
027727	GOPHER STATE FIRE EQUIP	4/4/2023	\$0.00	4423VEND	LOCATES	\$419,265.84
027728	HOME DEPOT	4/4/2023	\$88.23	4423VEND	CADDY	\$419,177.61
027729	HSA BANK	4/4/2023	\$7.50	4423VEND	HEALTH SAVINGS	\$419,170.11
027730	I AM RESPONDING	4/4/2023	\$660.00	4423VEND	5 YEAR SUBSCRIPTION	\$418,510.11
027731	KAMSTRUP WATER METERI	4/4/2023	\$1,564.72	4423VEND	ANNUAL SUBSCRIPTION	\$416,945.39
027732	MN FIRE SERVICE CERTIFIC	4/4/2023	\$252.00	4423VEND	TESTING FEE	\$416,693.39
027733	NORTHERN TOOL & EQUIP.	4/4/2023	\$0.00	4423VEND	TOOL/PARTS	\$416,693.39
027734	QUADIANT LEASING	4/4/2023	\$462.06	4423VEND	POSTAGE MACHINE	\$416,231.33
027735	QUILL CORPORATION	4/4/2023	\$51.99	4423VEND	FD TONER	\$416,179.34
027736	SAMS CLUB MC/SYNCB	4/4/2023	\$5,579.74	4423VEND	CC CHARGES	\$410,599.60
027737	WELLS FARGO BUSINESS C	4/4/2023	\$6,422.00	4423VEND	CC CHARGES	\$404,177.60

Checks for Month

100 SHERBURNE STATE BANK

Since APRIL 2023

Begin Balance \$348,843.32

CHECK	Vendor Name	Check Date	Check Amt	Source	Comment	Balance
027738	X-CEL ENERGY, INC.	4/4/2023	\$3,184.13	4423VEND	UTILITIES	\$400,993.47
027741	ALEX AIR APPARATUS,INC.	4/12/2023	\$1,674.37	41223VEND	SAFETY VESTS	\$399,319.10
027742	AMERICAN DOOR WORKS	4/12/2023	\$827.61	41223VEND	FIRE HALL	\$398,491.49
027743	BECKER SCREEN & PRINT	4/12/2023	\$144.00	41223VEND	EMPLOYEE ATTIRE	\$398,347.49
027744	CARD SERVICES / COBORN	4/12/2023	\$28.09	41223VEND	EMR CLASS	\$398,319.40
027745	CARROT-TOP INDUSTRIES	4/12/2023	\$325.09	41223VEND	FLAGS	\$397,994.31
027746	INTERSTATE POWERSYSTE	4/12/2023	\$1,206.00	41223VEND	LIFT STATION REPAIRS	\$396,788.31
027747	KS STATE BANK	4/12/2023	\$11,826.59	41223VEND	ENGINE 29	\$384,961.72
027748	PALMER TOWNSHIP	4/12/2023	\$554.24	41223VEND	STATION 2	\$384,407.48
027749	RAILROAD MANAGEMENT C	4/12/2023	\$689.26	41223VEND	WATER LINE CROSSING	\$383,718.22
027750	RIDGEWATER COLLEGE	4/12/2023	\$1,800.00	41223VEND	LIVE BURN TRAILER	\$381,918.22
027751	SAMS CLUB	4/12/2023	\$106.85	41223VEND	CLEANING	\$381,811.37
027752	ST. CLOUD FLORAL	4/12/2023	\$114.07	41223VEND	RELIEF FUNERAL FLOW	\$381,697.30
027753	USA BLUEBOOK	4/12/2023	\$287.34	41223VEND	CHEMICALS	\$381,409.96
027754	WASTE MANAGEMENT OF	4/12/2023	\$201.93	41223VEND	REFUSE REMOVAL	\$381,208.03
027755	WEIS, BRANDON	4/12/2023	\$26.90	41223VEND	REIMBURSEMENT FOR B	\$381,181.13
027756	X-CEL ENERGY, INC.	4/12/2023	\$1,050.16	41223VEND	STREET LIGHTS	\$380,130.97
027757	BRIGGS LAKE GENERAL ST	4/13/2023	\$59.50	41323VEND	FD FUEL	\$380,071.47
027758	CLAREYS	4/13/2023	\$200.00	41323VEND	FF FIT TESTING	\$379,871.47
027759	CLEARWATER TRUCK CENT	4/13/2023	\$112.60	41323VEND	DOT INSPECTION	\$379,758.87
027760	DEPT. OF EMPLOYMENT & E	4/13/2023	\$5.20	41323VEND	UNEMPLOY BENEFIT	\$379,753.67
027761	PATRIOT NEWS MN	4/13/2023	\$141.10	41323VEND	LEGAL POSTINGS	\$379,612.57
027762	SHARETECH	4/13/2023	\$82.50	41323VEND	IT SERVICES	\$379,530.07
027766	BERGANKDV, LTD	4/24/2023	\$0.00	42423VEND	FINAL AUDIT	\$379,530.07
027767	CLEAR LAKE AMOCO	4/24/2023	\$717.67	42423VEND	FUEL CHARGES	\$378,812.40
027768	CLEARWATER PARTS CITY	4/24/2023	\$116.97	42423VEND	PARTS	\$378,695.43
027769	CONTINENTAL RESEARCH C	4/24/2023	\$491.00	42423VEND	CHEMICALS	\$378,204.43
027770	CORE & MAIN	4/24/2023	\$361.45	42423VEND	SOCKET SET	\$377,842.98
027771	CUSTOMIZED FIRE RESCUE	4/24/2023	\$3,000.00	42423VEND	FF2 TRAINING	\$374,842.98
027772	FRONTIER	4/24/2023	\$999.80	42423VEND	PHONES	\$373,843.18
027773	GALLS, LLC	4/24/2023	\$42.38	42423VEND	TIE'S	\$373,800.80
027774	HACH COMPANYINC.	4/24/2023	\$161.29	42423VEND	CHEMICAL	\$373,639.51
027775	HAWKINS WATER TREATME	4/24/2023	\$40.00	42423VEND	MONTHLY CYLINDER FE	\$373,599.51
027776	METRO SALES INC.	4/24/2023	\$199.68	42423VEND	COPIER LEASE	\$373,399.83
027777	NELSON SANITATION & REN	4/24/2023	\$975.00	42423VEND	LIFT STATION CLEANING	\$372,424.83
027778	QUILL CORPORATION	4/24/2023	\$22.18	42423VEND	TAPE AND SUPPLIES	\$372,402.65
027779	X-CEL ENERGY, INC.	4/24/2023	\$900.45	42423VEND	WELL 3	\$371,502.20
	Deposits	\$77,511.71				
	Checks	-\$54,852.83	\$22,658.88			

FILTER: ([[Act Year]='2023' and [period] in (4)]) and ((true)) and [Cash Act]='100'

CITY OF CLEAR LAKE
FIRST QUARTER FINANCIAL REPORT - 2023

Governmental Overview

2023 Fiscal Budget

The 2023 revenue budget is \$1,259,356.20; of this amount \$353,830.07 or 28% had been received at the end of first quarter.

The 2023 expenditures budget is \$1,248,074.04; of this amount \$274,196.98 or 22% had been spent at the end of first quarter.

The following analysis of individual major funds identifies budget variances to date.

Major Fund Analysis -- Governmental Funds

General Fund

The City of Clear Lake operates a "general fund" which accounts for activities central to operations of the municipality. The City of Clear Lake utilizes its general fund to account for expenses associated with its city hall, city clerk's office, engineer, attorney, accountant, administrative consultant, planning consultant, elections, assessor, audit, mayor and council. In addition, the general fund accounts for the City's parks, streets, public works and maintenance system.

General Fund revenue at the end of first quarter was \$55,777.95 or 12% of the budgeted revenue of \$478,973.46. Property tax proceeds of \$403,810.46 are expected to be received in the months of July and December. The remaining 2023 General Fund budget balance is to be generated through various fees including rentals, donations, licenses, permits, and fines.

Total expenditures at the end of first quarter were \$127,011.13 or 27% of the budgeted expenditures of \$478,973.46. Expenditures appear to be on track to come in within 2023 budget expectations.

CITY OF CLEAR LAKE
FIRST QUARTER FINANCIAL REPORT - 2023

Fire Fund

The City of Clear Lake operates a “fire fund” which accounts for the activities of the City’s firefighting services. The City of Clear Lake utilizes this special revenue fund to account for expenses associated with fire protection, emergency management and fire marshal services. Expenses include building operation and maintenance, equipment, supplies, and personnel related costs such as training.

First quarter revenues were \$124,624.65 or 47% of the budgeted revenues of \$266,572.74. Budgeted fire contract revenues of \$119,248.23 had been received at the end of first quarter. The remaining budget balance was generated through state aid, fire run charges, donations, and miscellaneous revenues.

First quarter expenditures were \$62,298.64 or 23% of the budgeted expenditures of \$265,572.74.

At the end of the First quarter expenditures appear on track to come in within 2023 budget projections.

Major Fund Analysis – Proprietary Funds

Water Fund

The City of Clear Lake operates a “water fund” which accounts for activities of the City’s water enterprise. The City of Clear Lake utilizes this enterprise fund to account for expenses associated with the operation, maintenance, repair and construction of its water system. Additionally, debt service related to the water system is accounted for by the water fund.

First quarter revenues were \$51,465.94 or 33% of the budgeted revenues of \$156,350.00. Budgeted water sales for 2023 are \$97,000.00 of which \$30,936.29 or 32% had been received at the end of first quarter. WAC revenues are budgeted at \$20,000.00 for 2023, of which \$8,257.50 has already been received in the first quarter. The remaining budget balance is expected to be generated through various fees including penalties, assessment revenue, tower space rental fees, other fees and interest earnings.

CITY OF CLEAR LAKE
FIRST QUARTER FINANCIAL REPORT - 2023

First quarter expenditures were \$32,422.26 or 21% of the budgeted expenditures of \$155,015.00. The expenditures appear on track to come in within 2023 budget projections.

Sewer Fund

The City of Clear Lake operates a "sewer fund" which accounts for activities of the City's sewer enterprise. The City of Clear Lake utilizes this enterprise fund to account for expenses associated with the operation, maintenance, repair and construction of its sewer system. Charges paid to the Clear Lake/Clear Lake Sewer Authority are also expended from the sewer fund. Additionally, debt service related to the sewer system is accounted for by the sewer fund.

First quarter revenues were \$119,661.53 or 33% of the budgeted revenues of \$357,460.00. Budgeted sewer sales for 2023 are \$308,980.00 of which \$99,354.48 or 32% had been received to date. Budgeted SAC revenues are \$25,000.00, of which \$19,135.80 has been received to date. The remaining budget balance is expected to be generated through various fees including penalties, fees and interest earnings.

Expenditures to date are \$52,464.95 or 15% of the budgeted expenditures of \$348,512.84. Expenditures appear on track to come in within 2023 budget projections.

Please note that this summary of the first quarter financials for the City of Clear Lake is unaudited.

The following budget amendments will be made upon acceptance of this financial report:

None presented at this time.

