

AGENDA
CITY COUNCIL MEETING
May 3, 2021
Council Meeting - 7:00 P.M.

Stand for The Pledge of Allegiance

To follow: Agenda Approval

To follow: Consent Agenda approval (motion required)

- **Meeting Minutes**
- **Account payables**
- **Brickyard Bar & Grill 2021-2022 Liquor License**

To follow: Sheriff's Report

To follow: Council Vacancy – Council discussion/appointment (motion required)

To follow: Employee Report – Public Works Director Dustin Luning

- **Baseball field update**
- **Dynamic Braking sign costs**

Public participation -

Council reports:
Nuisance
Fire department
Water & sewer
Community development
Clerk
Mayor
New business
Old business
Adjournment

**City of Clear Lake
Board of Equalization and Appeals
April 5, 2021 6:00 P.M.**

COUNCIL PRESENT: Mayor Tim Goenner, Council Members, Karen White, Kristin Brandt and Stefany Janish

COUNCIL ABSENT: None

GUESTS PRESENT: County Assessor Michelle Moen, Clear Lake Residential Appraiser Peter Yager

STAFF PRESENT: City Clerk, Kari Mechtel

Meeting called to order at 6:00 P.M.

Sherburne County Assessor Michelle Moen was present and provided a handout to the Council detailing certain demographic information about all the cities and townships in Sherburne County. Moen advised the Council that due to COVID-19 there were no contact assessments that were done.

Public Participation:

There was no public participation

Motion made by Brandt, second by Janish, to adjourn the board of equalization and appeals meeting at 6:15. Motion was approved by majority vote of all members present.

Mayor-Tim Goenner

Clerk-Kari Mechtel

**Public Hearing Minutes
April 5, 2021
City of Clear Lake**

The purpose of the public hearing is to review proposed 200 square foot variance request.

COUNCIL PRESENT: Tim Goenner, Karen White, Kristin Brandt and Stefany Janish

CITY STAFF: City Clerk Kari Mechtel, Public Works Supervisor Dustin Luning

OTHERS PRESENT: City Engineer Keith Yapp, Patriot Newspaper Reporter Mark Kolbinger, and City Residents John Knoebel and Ron Jueneman

Mayor Goenner called the public hearing to order at 7:00 P.M.

City Resident John Knoebel is requesting a 200 square foot variance for a new garage he would like to build. In order to build the new garage, he will be demoing two existing sheds/garage.

The Council reviewed the submitted variance request.
No public participation

Motion made by White, seconded by Brandt to adjourn the public hearing at 7:03 P.M., motion approved by majority vote of all members present.

Tim Goenner, Mayor

Kari Mechtel, City Clerk

**City of Clear Lake
Council Meeting
April 5, 2021**

Council Members: Tim Goenner, Karen White, Kristin Brandt and Stefany Janish

Members Absent: None

Guests: City Engineer Keith Yapp, Patriot Newspaper Reporter Mark Kolbinger, and City Residents John Knoebel and Ron Juenemann

City Staff: Clerk Kari Mechtel and Public Works Director Dustin Luhnig

Council Candidate Meet & Greet

- The Council met with City Resident Brandy Roberts. Roberts is interested in being appointed to the City Council. Roberts and her family moved to the city in July of 2020. Roberts expressed her interests, and goals and she feels that she would be a good asset to the City Council.
- Second interested candidate Alyxandira Johnson was a no show.

Following Public Hearing

Mayor Goenner called the Council meeting at 7:04 P.M.

Agenda Approval

- Mayor Goenner requested a motion for the approval of the agenda. **Motion made by Brandt, seconded by White to approve the April 5th Council meeting agenda. Motion was approved by majority vote of all members present.**

Minutes Review

- Mayor Goenner requested a motion for the approval of the minutes. **Motion made by Janish, seconded by White, to approve the minutes from the March's meeting with any suggested changes. Motion was approved by majority vote of all members present.**

Sherriff's Report

- Sergeant McLean from the Sherburne County Sheriff's Department was present and provided the Council members with information on calls for the month of March. They were mostly traffic, medical, and domestic in nature. There were 50 calls for service in the month. Mayor Goenner asked if the Sherriff's Department can spend time cracking down on semi-trucks jake braking. McLean advised that he has already been made aware of the problem and stated that deputies will try to tend to Highways 10 & 24 stopping trucks that jake brake.

Public Hearing - Knoebel Variance Request for 7787 State St.

- **Motion made by White, seconded by Brandt to approve City Resident John Knoebels request for a 200 square foot variance for a new garage. Knoebels is located at 7787 State St. Motion approved by majority vote of all members present.**

1. Council Vacancy

- After review of the meet and greet the Council requested that Clerk Mechtel reach out to candidate Johnson to see why she didn't show up. **Motion made by Brandt, seconded by Janish to table the council vacancy discussion and revisit it again at the May meeting. Motion approved by majority vote of all members present.**

Clear Lake Lakers Baseball Team

- Clear Lake Lakers Baseball Team Representative Mike Golomebecki introduced himself to the Council. Golomebecki wants to have an open relationship with the City Council and staff. Currently there are 28 Laker baseball players and in the near future hoping to add 3-4 more. Member Janish is very intrigued about helping the Lakers promote games within the community. Janish stated that some residents may not even know there is a local baseball team. Golomebecki stated that the current scoreboard on the field does not work and is not worth fixing and with some help from the City a new one can be purchased. Mayor Goenner reminded the Council that back in the day the pavilion was wired to run lights for the baseball field which will come in handy when the City can install lights. Golomebecki asked for permission to add fencing in front of the dugouts to prevent any injuries, the Council felt that a fence was needed. Mayor Goenner will see what he can do to see if he can get the Lions Club to help with a scoreboard and additional hill topper clay for the pitching mound.

2. Resolution #21-08 – Unpaid Charges

- Clerk Mechtel provided the Council with a list of addresses that have unpaid water and sewer accounts. Due to the COVID-19 pandemic shutting off water is not an option at this time. Clerk Mechtel did mention that most residents will pay the past due balance prior to actually submitting it to Sherburne County, if that is the case Mechtel will not assess the properties. **Motion made by White, seconded by Janish to approve Resolution #21-08. Motion approved by majority vote of all members present.**

3. Jake Braking

- Clerk Mechtel received a complaint about the excessive jake braking during the evening hours. Mechtel reached out the Sherburne County Sherriff's Office and was told that noise ordinances are always a bit difficult as it can be seen objectively through different people. What is loud to me as opposed to what is loud to you, seems to be the biggest hurdle. Currently there are signs that state "Noise Ordinance Enforcement" and are located at the City limits on the highways. Clerk Mechtel suggested that the Council looks into purchasing another sign that relates to just jake braking or dynamic braking. The Sherriff's Department has advised their deputies to stop a few trucks in their spare time, maybe that would help get the word out. The Council requested that Public Works Director Luhning get pricing on what new signs would cost.

Employee Report – Public Works Director Dustin Luhning

- Public Works Director Luhning advised the Council that himself and City Engineer Yapp has assessed the City streets. Stantec will put together a capital improvement repair and cost schedule for the Council to review.
- Luhning requested approval to move forward with hiring for a summer seasonal employee. **Motion made by White, seconded by Brandt to allow Luhning to hire a seasonal employee. Motion approved by majority vote of all members present.**

Water & Sewer

- City staff presented a quote to the Council to replace all water meters and a quote to have all of the meters installed by an outside company. Public Works Director Luhnig advised the Council that the old meters and software will no longer be supported at the end of this year. Clerk Mechtel is comfortable with these expenditures and stated we have enough money in each fund to pay for this project. **Motion made by White, seconded by Brandt to approve the expenditure of the meters in the amount of \$45,820.20 and the cost for the instillation in the amount of \$21,167.00. Motion approved by majority vote of all members present.**

Clerk

- **Motion made by Brandt, seconded by Janish to approve all accounts payable for the month of March and all EFT's provided on the report. Motion was approved by majority vote of all members present.**
- At the request from Mayor Goenner Clerk Mechtel provided the Council with some consent agenda samples. Consent agendas are used by many cities to help shorten the length of meetings by using time more efficiently. A consent agenda typically groups together many items that are routine and uncontroversial. Although the council must take action on these items, they do not require further discussion. A council member can request to remove something from the consent agenda and it can be added to the regular agenda. Member White likes this idea and says it works great for the Sewer Authority meetings. The Council gave the approval to move forward with using consent agendas at future meetings.

Mayor

- Mayor Goenner stated that he is working with Clear Lake Township and Sherburne County on a quiet zone for the railroad crossing at County Rd. 57.

Adjournment

- **Motion made by White, seconded by Brandt to adjourn the Council Meeting at 7:55 P.M. Motion was approved by majority vote of all members present.**

Tim Goenner, Mayor

Kari Mechtel, City Clerk



Minnesota Department of Public Safety
 Alcohol & Gambling Enforcement Division
 445 Minnesota Street, 1600
 St Paul, Minnesota 55101
 651-201-7507

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the \$20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.


License Code: CMBS License Period Ending: 6/30/2021 Iden: 16251
 Issuing Authority: Clear Lake
 Licensee Name: Brick Yard Bar & Grill Inc.
 Trade Name: Brick Yard Bar & Grill
 Address: Box 189/8475 Center St
 Clear Lake, MN 55319
 Business Phone: 3207435540
 License Fees: Off Sale: \$100.00 On Sale: \$2,000.00 Sunday: \$200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

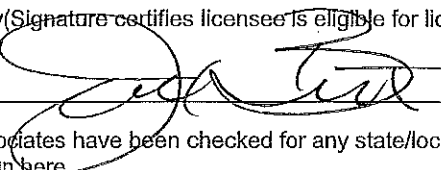
1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period. Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$310,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

 05/18/21 56 472809890 3/30/21
 Licensee Signature DOB SSN Date
 (Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature Date
 (Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date
 County Board Issued licenses only (Signature certifies licensee is eligible for license).

 4-7-21
 Police/Sheriff Signature Date
 Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

