

**AGENDA
SPECIAL CITY COUNCIL MEETING
LOCAL BOARD OF APPRAL AND EQUALIZATION**

Monday April 5, 2021 at 6 P.M.

CALLED TO ORDER AT 6:00 P.M.

- Sherburne County Assessors
- Public Participation

ADJOURNMENT

**Clear Lake City
Board Appeal and
Equalization**

April 5th, 2021

Sherburne County Assessor

*Sherburne County Government Center
13880 Business Center Dr NW
Elk River, MN 55330-1692*

Phone: (763)765-4900

FAX: (763)765-4905

2021 CLEAR LAKE CITY ASSESSMENT **2020 PRISM Report**

Residential and Seasonal Rec values increased in overall market value by approximately 12.9%. There were 20 sales in the City and 1,507 sales county-wide used in our sales ratio study.

Assessment Years	Study Ratio	Overall change
2017 17 sales	95.3% x 1.019%	= 97.1% adjusted ratio
2018 15 sales	87.9% x 1.066%	= 93.7% adjusted ratio
2019 13 sales	86.89% x 1.076%	= 93.49 % adjusted ratio
2020 16 sales	91.4% x 1.033%	= 94.4% adjusted ratio
2021 20 sales	82.8% x 1.158%	= 95.9% adjusted ratio

Apartments increased county wide by 9.65%

Commercial and Industrial County-wide there were 13 sales, 9 Commercial and 4 Industrial. Our combined median ratio started as 90.7% and final ratio is 99.1%

Total Taxable New Construction

Assessment Years	
2017	\$ 162,800
2018	\$ 767,200
2019	\$ 885,200
2020	\$1,030,400
2021	\$ 893,300

Total City Estimated Market Value

Assessment Years	
2017	\$ 39,869,000
2018	\$ 42,844,000
2019	\$ 46,748,000
2020	\$ 50,896,200
2021	\$ 57,054,900

The median sales price was \$234,112 with a median foundation size of 1,100 sf. Sixteen homes were split levels, two were ramblers & two multi story homes. The average increase was 12.9% with changes to both land and buildings varying by location. After the changes were made the final ration was 95.9%

Due to Covid-19, reassessment was done via desktop review. Goenner's and Village additions were reviewed with exterior measurement checks and depreciation applied when needed.

**2021 City of Clear Lake
Local Board of Appeal and Equalization
April 5, 2021**

Sales from October 1, 2019 to September 30, 2020 were used to determine the estimated market values for the 2021 assessment. Countywide there were 12 good sales of parcels over 34.5 acres used in the study. The median ratio of these sales was 96.7%. No changes were made to Agricultural land values for the 2021 assessment.

The 2021 methodology utilizes agricultural sales within a region to develop a tillable and non-tillable value to be used for Green Acres in that area. Our Green Acres Region includes the Counties of Anoka, Chisago, Isanti and Sherburne. The Department of Revenue issued a memo which indicated that the average per acre value for tillable land was to be \$3,600 (up 300/acre from 2020) and the average for non-tillable was to be \$1800 (down 100/acre from 2020).

Township Averages as Reported to the Department of Revenue for the 2021 Assessment

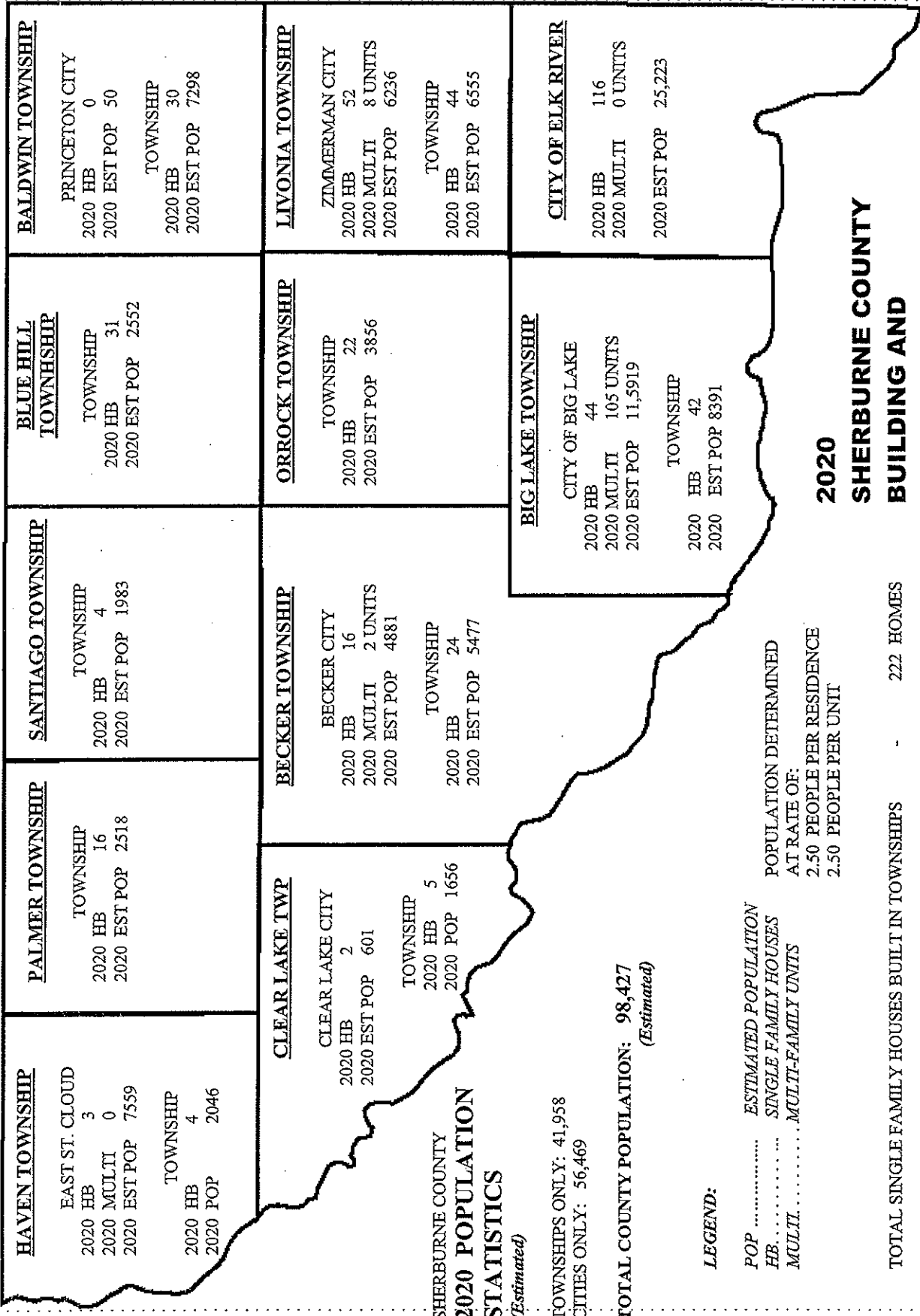
2021 Estimated Market Values

2a Tillable	4300/ac
2a Pasture	3800/ac
Waste	750/ac
Wetlands	750/ac

2021 Green Acres Values

2a Tillable	3800/ac
2a Pasture	2300/ac
Waste	750/ac

-Same values have been applied to Rural Preserve and CRP acreage



HAVEN TOWNSHIP
 EAST ST. CLOUD
 2020 HB 3
 2020 MULTI 0
 2020 EST POP 7559
 TOWNSHIP
 2020 HB 4
 2020 POP 2046

PALMER TOWNSHIP
 TOWNSHIP
 2020 HB 16
 2020 EST POP 2518

SANTIAGO TOWNSHIP
 TOWNSHIP
 2020 HB 4
 2020 EST POP 1983

BLUE HILL TOWNSHIP
 TOWNSHIP
 2020 HB 31
 2020 EST POP 2552

BALDWIN TOWNSHIP
 PRINCETON CITY
 2020 HB 0
 2020 EST POP 50
 TOWNSHIP
 2020 HB 30
 2020 EST POP 7298

CLEAR LAKE TWP
 CLEAR LAKE CITY
 2020 HB 2
 2020 EST POP 601
 TOWNSHIP
 2020 HB 5
 2020 POP 1656

BECKER TOWNSHIP
 BECKER CITY
 2020 HB 16
 2020 MULTI 2 UNITS
 2020 EST POP 4881
 TOWNSHIP
 2020 HB 24
 2020 EST POP 5477

ORROCK TOWNSHIP
 TOWNSHIP
 2020 HB 22
 2020 EST POP 3856

LIVONIA TOWNSHIP
 ZIMMERMAN CITY
 2020 HB 52
 2020 MULTI 8 UNITS
 2020 EST POP 6236
 TOWNSHIP
 2020 HB 44
 2020 EST POP 6555

BIG LAKE TOWNSHIP
 CITY OF BIG LAKE
 2020 HB 44
 2020 MULTI 105 UNITS
 2020 EST POP 11,5919
 TOWNSHIP
 2020 HB 42
 2020 EST POP 8391

CITY OF ELK RIVER
 2020 HB 116
 2020 MULTI 0 UNITS
 2020 EST POP 25,223

**SHERBURNE COUNTY
 2020 POPULATION
 STATISTICS**
(Estimated)

TOWNSHIPS ONLY: 41,958
 CITIES ONLY: 56,469

TOTAL COUNTY POPULATION: 98,427
(Estimated)

LEGEND:
 POP ESTIMATED POPULATION
 HB..... SINGLE FAMILY HOUSES
 MULTI..... MULTI-FAMILY UNITS
 POPULATION DETERMINED
 AT RATE OF:
 2.50 PEOPLE PER RESIDENCE
 2.50 PEOPLE PER UNIT

**2020
 SHERBURNE COUNTY
 BUILDING AND
 ESTIMATED POPULATION
 REPORT**
 2/9/2021

TOTAL SINGLE FAMILY HOUSES BUILT IN TOWNSHIPS - 222 HOMES
 TOTAL SINGLE FAMILY HOUSES BUILT IN CITIES - 233 HOMES
 MULTI-FAMILY UNITS: - 115 UNITS

SHERBURNE COUNTY
ESTIMATED 2020 POPULATION

98,427

Townships only - 41,958

Cities only - 56,469

(Figures determined at a rate of 2.5 people per residence or multi-family unit)

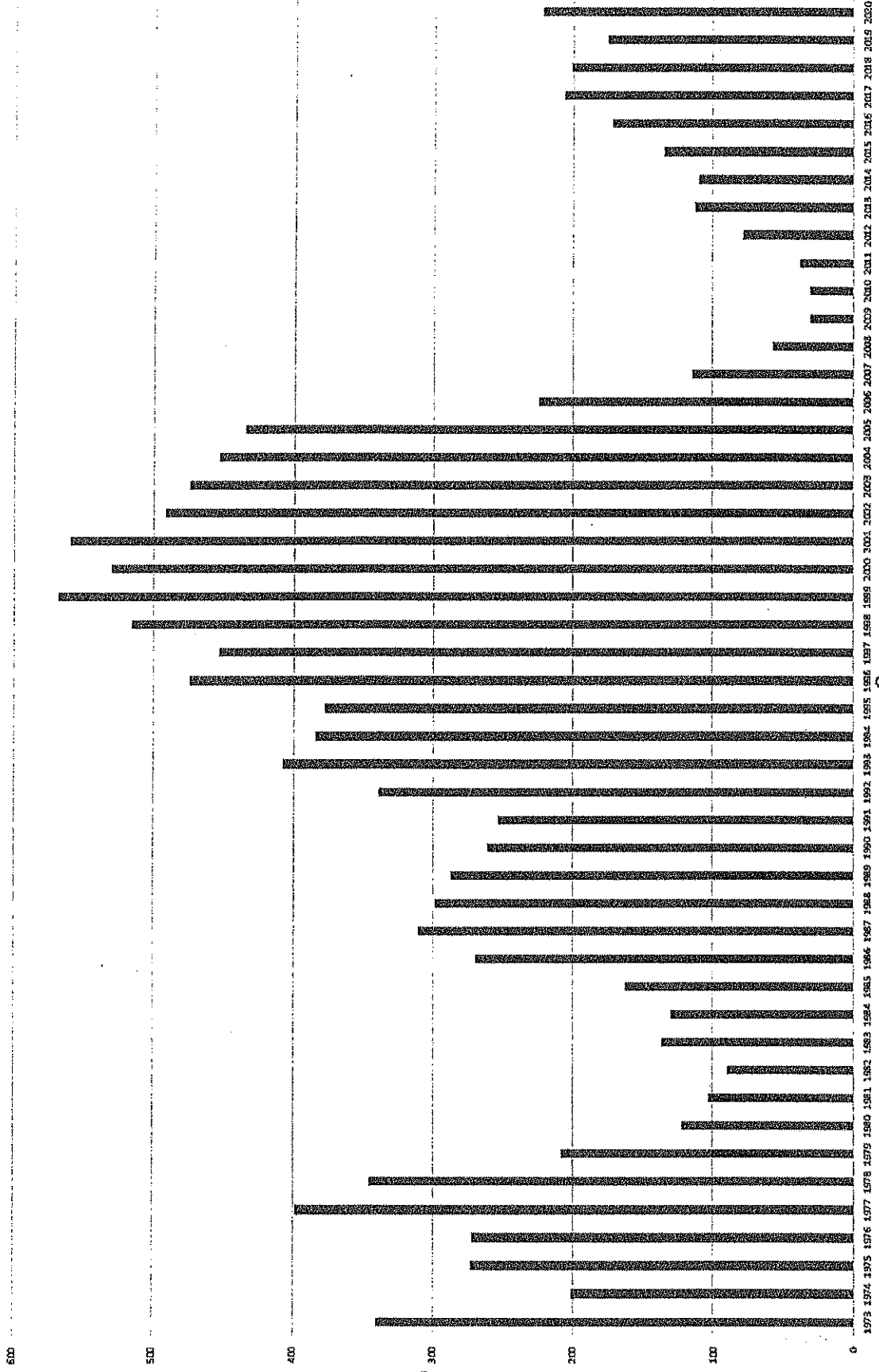
PERMITS ISSUED IN THE TOWNSHIPS OF SHERBURNE COUNTY

TOWNSHIP	NEW HOME PERMITS & VALUATIONS		ALL OTHER BUILDING PERMITS & VALUE <small>(Does not include Solar Farms)</small>		SEPTIC UPGRADES	NEW SEPTICS <small>(Does not include hook-ups to cluster systems)</small>
	Count	Value	Count	Value		
BALDWIN	30	6,940,000	209	1,698,000	32	33
BECKER	24	7,290,601	361	6,660,975	36	24
BIG LAKE	42	10,261,000	369	3,196,000	42	48
BLUE HILL	31	6,423,000	83	497,000	12	31
CLEAR LAKE	5	1,334,000	69	1,043,000	14	6
HAVEN	4	1,072,000	115	800,000	18	4
LIVONIA	44	10,201,000	293	1,709,000	26	36
ORROCK	22	4,479,000	144	638,000	17	13
PALMER	16	3,441,000	193	944,000	22	18
SANTIAGO	4	714,000	59	423,000	21	4
TOTALS	222	52,322,601	1895	17,608,975	240	217

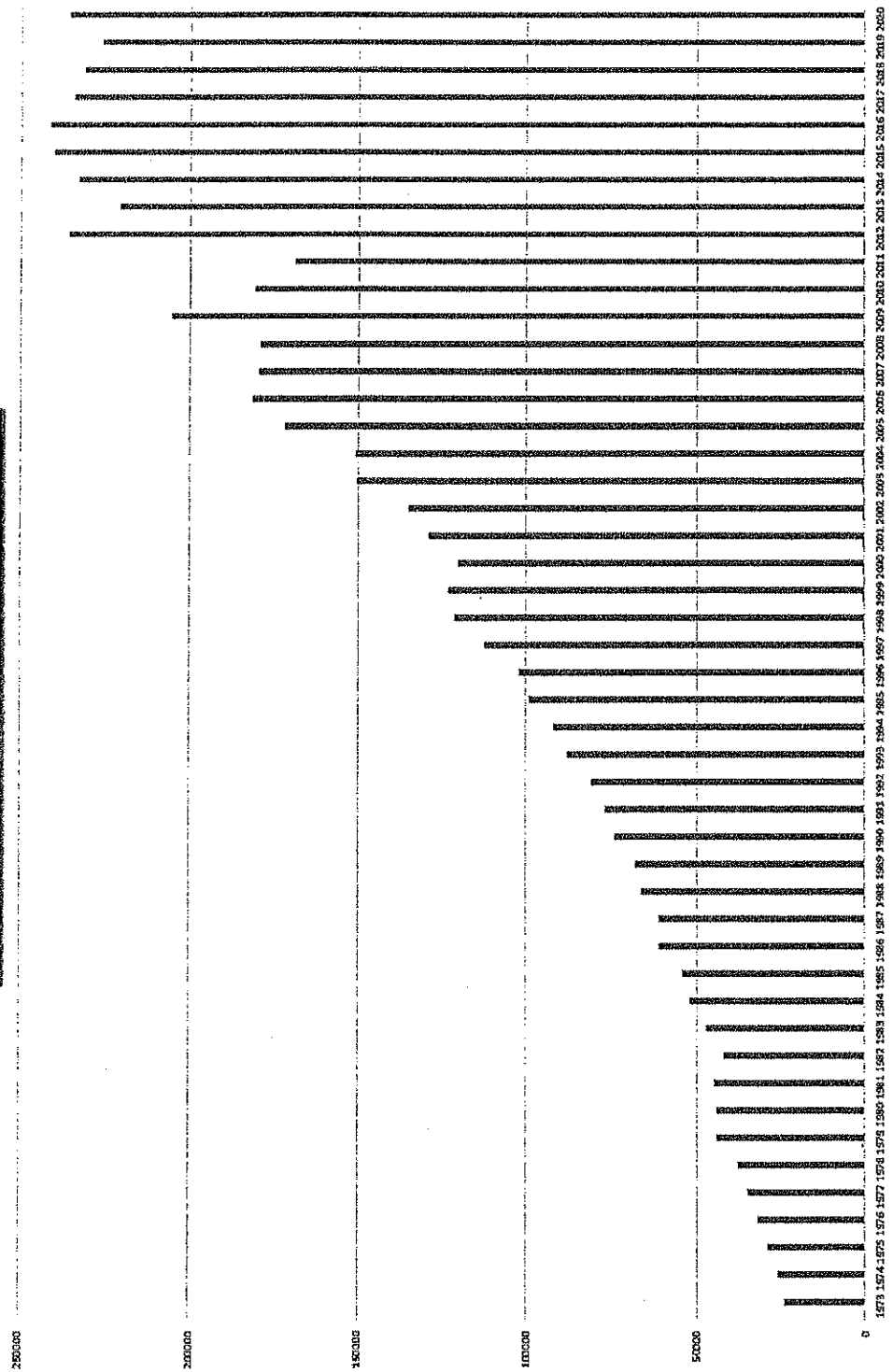
**NEW HOME / MULTI-FAMILY UNIT PERMITS
ISSUED IN THE CITIES OF SHERBURNE COUNTY**

CITIES	NEW SINGLE-FAMILY HOMES	MULTI-FAMILY UNITS
EAST ST. CLOUD	3	4
PRINCETON	0	0
ZIMMERMAN	52	8
BECKER	16	2
CLEAR LAKE	2	0
BIG LAKE	44	105
ELK RIVER	116	0
TOTALS	233 New Homes	119 Units

Number of New Home Permits



Average Valuations of New Home Permits in Sherburne County Townships



Parcel Number	Address	Sales Date	Adj. Sales Price	House Type	Gross Sq Ft	Sp/Gr SF
70-007-4210	8423 Center St	7/28/2020	\$176,362	Rambler	1814	\$97.22
70-018-1100	8780 Moorhouse Av	2/13/2020	\$150,824	Multi Story	1025	\$147.15
70-018-2220	8857 Main Av	7/2/2020	\$140,571	Multi Story	888	\$158.30
70-404-0450	8725 1st Av W	7/16/2020	\$223,046	Split Level	1007	\$221.50
70-407-0115	8744 Church Cir	4/30/2020	\$218,728	Split Level	1026	\$213.19
70-407-0120	8726 Church Cir	5/22/2020	\$179,060	Split Level	864	\$207.25
70-409-0308	8181 Natures Edge Rd	6/26/2020	\$268,307	Split Level	1192	\$225.09
70-409-0336	8145 Trappers Ridge Dr	8/17/2020	\$249,226	Split Level	992	\$251.24
70-409-0404	8160 Natures Edge Rd	8/5/2020	\$254,940	Split Level	1523	\$167.39
70-409-0408	8110 Natures Edge Rd	4/30/2020	\$260,994	Split Level	1143	\$228.34
70-409-0502	8088 Natures Edge Rd	3/27/2020	\$265,786	Split Level	1341	\$198.20
70-409-0704	8058 Mallard Ct	4/6/2020	\$287,262	Rambler	1406	\$204.31
70-409-0712	8030 Wilderness Ln	5/29/2020	\$237,294	Split Level	1043	\$227.51
70-413-0130	7804 Trappers Ridge Dr	8/21/2020	\$274,527	Split Level	1211	\$226.69
70-413-0142	7964 Trappers Ridge Dr	3/18/2020	\$233,892	Split Level	1060	\$220.65
70-414-0115	7743 Church St	2/6/2020	\$213,742	Split Level	923	\$231.57
70-414-0210	8410 3rd Av W	6/30/2020	\$234,332	Split Level	1158	\$202.36
70-415-0230	7645 Church St	4/30/2020	\$231,407	Split Level	1006	\$230.03
70-415-0240	7621 Church St	5/8/2020	\$231,045	Split Level	1328	\$173.98
70-415-0305	7590 Church St	6/1/2020	\$245,292	Split Level	1300	\$188.69
			\$234,112.00		1,102	\$210.22

Good Sales-parcels over 34.5 acres used in Study																	
Date	Parcel	Buyer	CRV	Seller	Sale Price	Land	Bldg	Total	Acres	Site	Bldgs	Till	Past	Waste	Other	Per acre	
4/21/2020	40-013-4300	Herbold, Jennifer & Dana	1084004	Doering, Kenneth	125000	121800		121800	40				34.89	1	4.04	0.07	3125
12/15/2019	15-008-2200	Davis, Paul & Kimberly	1056498	Brodahl Limited Part	180000	188200		188200	74.24				43.97	15.57	11	3.7	2424
10/4/2019	05-105-2101	Moeller	1020233	Bontjes, Linda	178500	130300		130300	64.1				14.8	14.5	33.04	1.76	2800
1/31/2020	01-010-4100	Scott Koch Farm & Lands	1061321	Northwood Investim	320000	193600		193600	80.93				45	11.93	24		4000
9/25/2020	40-020-2400-2300	Kozak, Brandon	1156951	Moe, Wayne & Rose	260,000	141700		141700	60				35.63	18.7		0.37	4300
Managed Forest (pt 35)																	
Date	Parcel	Buyer	CRV	Seller	Sale Price	Land	Bldg	Total	Acres	Site	Bldgs	Till	Past	Waste	Other	Per acre	
4/21/2020	05-110-3200	Legatt, Amy	1084016	Anderson, Corrine	115000	112100		112100	82.61	1	234600			36.82	44.34	0.45	1400
5/29/2020	25-005-1101	Del-Tone Holdings	1098445	Luth Haven 50, LLC	76714	68600		68600	50.87					5	45.87		1500
5/29/2020	25-005-1200-1400-240	Del-Tone Holdings	1098444	Luth Haven 50, LLC	952450	502000		873400	137.3	**In commercial Study							
RVL w/Buildings (pt 33)																	
7/6/2020	40-005-2200-006-1100	Senger, J & Rapaway, S	1113161	Kraemer, Steven	479900	141100	234600	375700	41.35	1					24.34		
5/15/2020	40-032-3400-4200	Johnson	1092044	Schwartz	575000	153950	294200	448130	45.46	1	294200			13.62	29.39	2.45	
Rural Vacant Land over 34.5 acres (pt 34)																	
Date	Parcel	Buyer	CRV	Seller	Sale Price	Land	Bldg	Total	Acres	Site	Bldgs	Till	Past	Waste	Other	Per acre	
6/5/2020	01-016-4300	Seldenstricker	1101074	Hart	130000	123900		123900	39					23		16	3333
11/18/2019	40-008-2400-3100-4200	Carlson	1038015	Lorenzini	300000	288700		288700	145.01				14.84	77.66	52.47		2100
2/14/2020	40-008-4401	Krippner	1064289	Laudenbach	108500	85400		85400	45.2				18.81	23.96	2.43		2400

**AGENDA FOR PUBLIC HEARING
CITY OF CLEAR LAKE
MONDAY APRIL 5, 2021 AT 7:00 P.M.**

7:00 PM: Call Public Hearing to Order

- 1. The purpose of the public hearing is to review a variance request for property located on parcel #70-007-3300. The variance request is to allow City Resident John Knoebel a 200 square foot variance to build a new garage on his property.**

TO FOLLOW: Public Participation

No discussion from Council – you will need to adjourn this meeting and discuss at the regular council meeting.

Adjournment of Public Hearing

**AGENDA
CITY COUNCIL MEETING
April 5, 2021
Council Meeting - 7:00 P.M.**

Following Public Hearings

Stand for The Pledge of Allegiance

- To follow: Agenda approval** (motion required)
- To follow: Approve minutes** (motion required)
- To follow: Sheriff's Report**
- To follow: Public Hearing – Variance Request** (motion required)
- To follow: 1. Council Vacancy – Council discussion/appointment** (motion required)
- To follow: Clear Lake Lakers – Mike Golombiecki**
- To follow: 2. Resolution #21-08 – Unpaid charges**
- To follow: 3. Jake Breaking issues**
- To follow: Employee Report – Public Works Director Dustin Luning**

Public participation -

Council reports:
Nuisance
Fire department
Water & sewer

- Water Meter quotes (motion required)

Community development
Clerk

- Accounts Payables (motion required)
- Consent Agendas

Mayor
New business
Old business
Adjournment

Reminder that the Local Boards of Appeal and Equalization Hearing starts at 6 P.M.

Meet and greet with interested candidates for Council start at 6:15 P.M.

**City of Clear Lake
Council Meeting
March 1, 2021**

Council Members: Tim Goenner, Karen White, Kristin Brandt and Stefany Janish

Members Absent: None

Guests: City Engineer Keith Yapp, Patriot Newspaper Reporter Mark Kolbinger, Bergan KDV Auditor Janel Bitzen and City Resident Ron Juenemann

City Staff: Clerk Kari Mechtel and Public Works Director Dustin Luhnig

Mayor Goenner called the Council meeting at 7:00 P.M.

Agenda Approval

- Mayor Goenner requested a motion for the approval of the agenda. **Motion made by Brandt, seconded by White to approve the March 1st Council meeting agenda. Motion was approved by majority vote of all members present.**

Minutes Review

- Mayor Goenner requested a motion for the approval of the minutes. **Motion made by Janish, seconded by Brandt, to approve the minutes from the February's meeting with any suggested changes. Motion was approved by majority vote of all members present.**

Sherriff's Report

- Clerk Mechtel received the Sherburne County's summary of calls that provides the Council members with information on calls for the month of February. They were mostly traffic, medical, and domestic in nature. There were 51 calls for service in the month.

2020 Sherburne County Attorneys Report – Kathleen Heaney

- Sherburne County Attorney Kathleen Heaney reported to the Council that the County had filed 45 fines in 2020 which generated \$582.42 for the City.

1. 2020 Audit

- Auditor Janel Bitzen from BerganKDV presented the Council with a summary of the 2020 annual audit. Bitzen stated that the City saw positive growth in all of the governmental funds. Bitzen reported that the team of auditors was very thankful for all of Clerk Mechtel's help with the audit preparation and with the overall audit procedure. **Motion made by White, seconded by Janish to approve the 2020 annual audit. Motion was approved by majority vote of all members present.**

2. 2020 Fire Department Committed Fund Allocations

- **Motion made by White, seconded by Brandt to approve the 2020 fire departments committed fund allocations and balances. Motion was approved by majority vote of all members present.**

3. Letter of Interest – Council Vacancy

- After receiving an additional letter of interest the Council decided to have a meet and greet with the two individuals who submitted letters of interest. It was decided to have the two parties attend the next meeting starting at 6:15 P.M.

Employee Report – Public Works Director Dustin Luhnig

- Public Works Director Luhnig advised the Council that everything is running smoothly. Luhnig had nothing else to report.

Clerk

- **Motion made by White, seconded by Brandt to approve all accounts payable for the month of February and all EFT's provided on the report. Motion was approved by majority vote of all members present.**
- Clerk Mechtel requested a motion to add Member White to the Sherburne State Banks signature list. **Motion made by Brandt, seconded by Janish to approve adding Member Karen White to the Sherburne State Banks signature list. Motion approved by majority vote of all members present.**

Mayor

- Mayor Goenner stated that he is still working with Sherburne County on lowering the speed limit on County Road 6. It sounded like MnDOT was going to conduct a speed study this spring.

Adjournment

- **Motion made by White, seconded by Brandt to adjourn the Council Meeting at 7:26 P.M. Motion was approved by majority vote of all members present.**

Tim Goenner, Mayor

Kari Mechtel, City Clerk

**CITY OF CLEAR LAKE, MINNESOTA
RESOLUTION #21-08**

State of Minnesota
County of Sherburne
City of Clear Lake

RESOLUTION ADOPTING LIEN FOR UNPAID CHARGES

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met, heard, and passed upon all objections to the proposed liens for unpaid charges for municipal fees and utilities; and

WHEREAS, the amounts of bad debt have been minimized through diligent collection efforts by staff.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
CLEAR LAKE, MINNESOTA:**

1. Such proposed lien for unpaid charges, a copy of which is hereby attached as Exhibit 1 and made a part hereof, is hereby accepted and shall constitute the liens against the lands named herein.
2. Such lien shall be payable over a period of one year on or before the first Monday in January.
3. The owner of the property so assessed may, at any time prior to certification of the lien to the County Auditor, pay the whole of the lien on such property, including the certification fee as establishing in the current fee schedule. The taxpayer may at any time thereafter, pay to the City Clerk or County Auditor, the entire amount of the lien remaining unpaid, including all penalties and fees included in the assessment.
4. The City Clerk shall forthwith transmit a certified copy of this lien role to the County Auditor to be extended on the proper tax lists of the county and such liens shall be collected and paid over in the same manner as property taxes.

Adopted by the Council on this 5th day of April, 2021

Mayor

Attested:

City Clerk

STATE OF MINNESOTA

)

) ss. Authenticating Certificate

COUNTY OF SHERBURNE)

I, the undersigned, being duly qualified City Clerk of the City of Clear Lake, certify that the attached Resolution of the City Council adopting a lien for unpaid charges under the City Code, is a true copy of the original, of which is on file at the City of Clear Lake.

Dated this 5th day of April, 2021

Seal

City Clerk, City of Clear Lake

City of Clear Lake

From: Bob Stangler <Bob.Stangler@co.sherburne.mn.us>
Sent: Tuesday, March 16, 2021 11:11 AM
To: cityofclearlake@frontiernet.net
Subject: noise ordinance

Hi Kari:

As you can assume, a noise ordinance is always a bit difficult as it can be seen objectively through different people. What is loud to me as opposed to what is loud to you.

Maybe the fact that you have signs located indicating no Jake-braking is enough to cite if a truck is, indeed doing so. The difficulty with that is that most of our deputies probably wouldn't feel comfortable in court identifying and testifying to a truck "jake braking" so an admission from the driver might be the key. I would leave it up to a deputy if they feel confident in stopping a vehicle and possibly citing.

Another way to prosecute is if we receive a specific complaint about a specific truck and that complainant wants a citation written. That way we have the complainant who can come to court and testify that they were "unreasonably annoyed or disturbed" by the sound. Which brings up another point. What is "unreasonable"?

I will ask that our patrol take a picture of the sign and stop a few trucks in their spare time. Maybe the word will get out. I presume the sign is located on the south side of town as you enter northbound.

Bob Stangler
Commander of Operations
Sherburne County Sheriff's office
763-765-3505

ORDINANCE NO. 502

AN ORDINANCE REGULATING EXHIBITION DRIVING AND THE USE OF VEHICLES ON THE STREETS OF THE CITY OF CLEAR LAKE AND PROVIDING PENALTIES FOR THE VIOLATION THEREOF.

THE CITY COUNCIL OF CLEAR LAKE HEREBY ORDAINS

SECTION 502.01. MAXIMUM SPEED

- (a) It shall be unlawful to drive a vehicle on any street within the City of Clear Lake at a speed in excess of 30 miles per hour.
- (b) It shall be unlawful for any truck to intentionally Dynamic Brake (Jake Brake) on any public highway, street, parking lot, or alley within the City of Clear Lake.

SECTION 502.02. EXHIBITION DRIVING

- (a) No person shall operate a motor vehicle on a public highway, street, parking lot, alley or other public property, or private property without consent of the owner, in such a manner as to cause any of the following:
 - A. Spinning or skidding of the wheels or tires.
 - B. Squealing or similar noise from the driving tires.
 - C. Defacing the roadway with black marks or indenting the roadway by skidding or spinning of tires.
 - D. "Fishtailing" or skidding sideways.
 - E. Rapid intermittent application of the accelerator making the vehicle bounce up or down or make excessive noise.
 - F. Accelerating in an excessive manner in an apparent contest commonly referred to as "Drag Racing".
- (a) Drive or operate a vehicle on a public highway, street, parking lot, alley, or other public property, or private property without the consent of the owner, at erratic or irregular and changing speeds so as to create a hazard to themselves or other persons or property, or to interfere with other traffic in the area.

SECTION 502.03. PARKING RESTRICTIONS-WINTER

- a) When snow has accumulated to a depth that requires plowing and or removal; all vehicles including trailers parked and or standing on city streets in the City of Clear Lake may be towed to an impound lot at owners expense.
- b) This order shall not include parking lots, back yard parking, or private driveways.

SECTION 502.04.

YEAR ROUND PARKING RESTRICTIONS

- a) No vehicle or trailer shall be parked on City of Clear Lake streets for over forty-eight (48) consecutive hours.
- b) Vehicles in violation of this order may be towed at owners expense.

SECTION 502.05

CITY PROPERTY PARKING RESTRICTIONS

- a) No vehicle or trailer shall be left unattended and without permission on City of Clear Lake property for over forty-eight (48) consecutive hours.
- b) Vehicles in violation of this order may be towed at owners expense.

SECTION 502.06.

PENALTIES

- a) Violation of this ordinance is a Petty Misdemeanor.

THIS ORDINANCE SHALL SUPERSEDE AND REPEAL ALL PRIOR AND CONSISTENT ORDINANCES. THIS ORDINANCE SHALL BE EFFECTIVE UPON PASSAGE AND PUBLICATION AS REQUIRED BY LAW.

Passed this _____ day of _____, 2010

Attest:

City Clerk

Mayor

Stuffs #1 Choice



QUOTATION

845 Berkshire Lane North
Plymouth, MN 55441
Company: (952) 935-0445

kamstrup
Official partner

Brad Simms, Territory Manager
brad.simms@dsqsupply.com
Mobile: (952) 300-0352

DATE: March 29, 2021 CUSTOMER #: 6314 QUOTE #: S100179261-2

TO: **City of Clear Lake, MN**
Attn: Dustin Luhnning
8670 1st Ave West
Clear Lake, MN 55319

REFERENCE: **Option #2**
Kamstrup flowIQ Ultrasonic Meters & READY AMR Drive-by System
Note: Replace all Meters

QTY	DESCRIPTION	PRICE	TOTAL
1	Kamstrup READY for AMR Drive-by System Package: (1) READY Manager for Water AMR Drive-By (≤ 250 metering points) (1) READY Converter, US Advanced Kit (2 Converters, 2 Antennas, Chargers & Case) (1) READY Bluetooth Optical Head (1) Samsung Galaxy WiFi Tablet & Case (Optional)	\$ 3,795.00	\$ 3,795.00
242	flowIQ 2100 - 5/8" x 3/4" x 7 1/2" 25 GPM Composite Meter w/ Internal RF Transmitter	\$ 188.00	\$ 45,496.00
0	flowIQ 2100 - 3/4" x 7 1/2" 32 GPM Composite Meter w/ Internal RF Transmitter	\$ 198.00	\$ -
0	flowIQ 3101 - 1" x 10 3/4" 55 GPM Stainless Steel Meter w/ Internal RF Transmitter	\$ 300.00	\$ -
0	flowIQ 3101 - 1 1/2" x 13" 120 GPM Stainless Steel Meter w/ Internal RF Transmitter	\$ 625.00	\$ -
2	flowIQ 3101 - 2" x 17" 160 GPM Stainless Steel Meter w/ Internal RF Transmitter	\$ 795.00	\$ 1,590.00
0	flowIQ 3250 - 3" x 12" 350 GPM Stainless Steel Meter w/ Internal RF Transmitter	\$ 1,595.00	\$ -
1	flowIQ 3250 - 4" x 14" 700 GPM Stainless Steel Meter w/ Internal RF Transmitter	\$ 2,395.00	\$ 2,395.00
1	Gaskets, Bolts & Nuts for Meters	\$ 109.20	\$ 109.20
1	DSG Professional Services - Kamstrup READY AMR Software - Installation & training of READY Manager Software on Customer supplied PC - Installation & training on READY App on tablet & Route reading process - Includes Tier I technical support for the first year	\$ 1,500.00	\$ 1,500.00
1	Annual READY Hosting & Support Agreement (≤ 250 metering points) - Includes Kamstrup hosting center, server hardware and software with SQL, data backup, security and virus protection, 24/7/365 surveillance and monitoring along with Tier II technical support (invoice directly from Kamstrup starting in Year 2)	\$ 935.00	\$ 935.00
1	Trade-in: Itron FC300 Handheld & Cradle (Purchased 10/1/2015)	\$ (1,000.00)	\$ (1,000.00)
225	Trade-in: Itron 100WP-R ERTs (Purchased 10/1/2015 & 12/7/2016)	\$ (40.00)	\$ (9,000.00)

Budgetary Total **\$ 45,820.20**

FOB: Plymouth, MN | Terms: Net 30 | Delivery: Estimated 4 - 6 Weeks

BY: Brad Simms, Territory Manager This quotation is good until April 30, 2021

Install



QUOTATION

845 Berkshire Lane North
Plymouth, MN 55441
Company: (952) 935-0445

kamstrup
Official partner

Brad Simms, Territory Manager
brad.simms@dsgsupply.com
Mobile: (952) 300-0352

DATE: March 29, 2021 CUSTOMER #: 6314 QUOTE #: S100179182

TO:
City of Clear Lake, MN
Attn: Dustin Luhnning
8670 1st Ave West
Clear Lake, MN 55319

REFERENCE:
Installation Quote

QTY	DESCRIPTION	PRICE	TOTAL
1	Mobilization - Covers subcontractors costs of travel and lodging - Assistance with drafting customer notifications letters, mailers & newspaper - Utility is responsible for printing, mailing & postage of customer notifications - Includes call center & online scheduling of all meter installation appointments - Includes documentation of meter serial numbers & reading of current consumption - Includes before & after pictures of installation	\$ 2,100.00	\$ 2,100.00
Removal & Replacement of Water Meter:			
242	Installation of 5/8" x 3/4" x 7 1/2" Meter	\$ 76.00	\$ 18,392.00
2	Installation of 2" Meter	\$ 150.00	\$ 300.00
1	Installation of 4" Meter - Installation includes "like" for "like" meters . Additional charges apply for all plumbing.	\$ 375.00	\$ 375.00
0	Plumber Rate (if needed)	\$ 215.00	\$ -

Budgetary Total **\$ 21,167.00**

FOB: Plymouth, MN | Terms: Net 30 | Delivery: Estimated 4 - 6 Weeks

BY: Brad Simms, Territory Manager This quotation is good until April 30, 2021

Different Vendor



DAKOTA SUPPLY GROUP

For all the right connections!

QUOTATION

845 Berkshire Lane North
Plymouth, MN 55441
Company: (952) 935-0445

kamstrup
Official partner

Brad Simms, Territory Manager
brad.simms@dsgsupply.com
Mobile: (952) 300-0352

DATE: March 29, 2021

CUSTOMER #: 6314

QUOTE #:

TO:

City of Clear Lake, MN
Attn: Dustin Luhning
8670 1st Ave West
Clear Lake, MN 55319

REFERENCE:

Option #3
Kamstrup flowIQ Ultrasonic Meters &
SETflow Cellular Endpoints
***** ALTERNATIVE OPTION *****

QTY	DESCRIPTION	PRICE	TOTAL
245	SETflow Cellular Endpoints (AT&T Network)	\$ 169.00	\$ 41,405.00
245	- Option #1: Lifetime Cellular Data & Software Fees - Paid Upfront	\$ 90.00	\$ 22,050.00
0	- Option #2: Cellular Data & Software Fees - Paid Monthly (\$0.75 per Endpoint)	\$ -	\$ -
242	flowIQ 2100 - 5/8" x 3/4" x 7 1/2" 25 GPM Composite Meter w/ 5' Nicor Cable	\$ 135.00	\$ 32,670.00
0	flowIQ 2100 - 3/4" x 7 1/2" 32 GPM Composite Meter w/ 5' Nicor Cable	\$ 145.00	\$ -
0	flowIQ 3101 - 1" x 10 3/4" 55 GPM Stainless Steel Meter w/ 5' Nicor Cable	\$ 290.00	\$ -
0	flowIQ 3101 - 1 1/2" x 13" 120 GPM Stainless Steel Meter w/ 5' Nicor Cable	\$ 555.00	\$ -
2	flowIQ 3101 - 2" x 17" 160 GPM Stainless Steel Meter w/ 5' Nicor Cable	\$ 735.00	\$ 1,470.00
0	flowIQ 3250 - 3" x 12" 350 GPM Stainless Steel Meter w/ 5' Nicor Cable	\$ 1,200.00	\$ -
1	flowIQ 3250 - 4" x 14" 700 GPM Stainless Steel Meter w/ 5' Nicor Cable	\$ 1,900.00	\$ 1,900.00
1	Gaskets, Bolts & Nuts for Meters	\$ 172.76	\$ 172.76
1	DSG Professional Services	\$ 1,000.00	\$ 1,000.00
1	Trade-in: Itron FC300 Handheld & Cradle (Purchased 10/1/2015)	\$ (1,000.00)	\$ (1,000.00)
225	Trade-in: Itron 100WP-R ERTs (Purchased 10/1/2015 & 12/7/2016)	\$ (40.00)	\$ (9,000.00)

Notes:

- Cellular Data & Software Fees are invoiced directly by Smart Earth Technologies

Budgetary Total

\$ 90,667.76

FOB: Plymouth, MN | Terms: Net 30 | Delivery: Estimated 6-8 Weeks

BY: Brad Simms, Territory Manager

This quotation is good until April 30, 2021



QUOTATION

845 Berkshire Lane North
 Plymouth, MN 55441
 Company: (952) 935-0445

kamstrup
 Official partner

Brad Simms, Territory Manager
brad.simms@dsgsupply.com
 Mobile: (952) 300-0352

DATE: March 29, 2021 CUSTOMER #: 6314 QUOTE #: S100179261-1

TO: **City of Clear Lake, MN**
 Attn: Dustin Luhnig
 8670 1st Ave West
 Clear Lake, MN 55319

REFERENCE:
Option #1
Kamstrup flowIQ Ultrasonic Meters & READY AMR Drive-by System
Note: Reuse 14 Existing Kamstrup flowIQ 2100 Meters

QTY	DESCRIPTION	PRICE	TOTAL
1	Kamstrup READY for AMR Drive-by System Package: (1) READY Manager for Water AMR Drive-By (≤ 250 metering points) (1) READY Converter, US Advanced Kit (2 Converters, 2 Antennas, Chargers & Case) (1) READY Bluetooth Optical Head (1) Samsung Galaxy WiFi Tablet & Case (Optional)	\$ 3,795.00	\$ 3,795.00
228	flowIQ 2100 - 5/8" x 3/4" x 7 1/2" 25 GPM Composite Meter w/ Internal RF Transmitter	\$ 188.00	\$ 42,864.00
0	flowIQ 2100 - 3/4" x 7 1/2" 32 GPM Composite Meter w/ Internal RF Transmitter	\$ 198.00	\$ -
0	flowIQ 3101 - 1" x 10 3/4" 55 GPM Stainless Steel Meter w/ Internal RF Transmitter	\$ 300.00	\$ -
0	flowIQ 3101 - 1 1/2" x 13" 120 GPM Stainless Steel Meter w/ Internal RF Transmitter	\$ 625.00	\$ -
2	flowIQ 3101 - 2" x 17" 160 GPM Stainless Steel Meter w/ Internal RF Transmitter	\$ 795.00	\$ 1,590.00
0	flowIQ 3250 - 3" x 12" 350 GPM Stainless Steel Meter w/ Internal RF Transmitter	\$ 1,595.00	\$ -
1	flowIQ 3250 - 4" x 14" 700 GPM Stainless Steel Meter w/ Internal RF Transmitter	\$ 2,395.00	\$ 2,395.00
1	Gaskets, Bolts & Nuts for Meters	\$ 109.20	\$ 109.20
1	DSG Professional Services - Kamstrup READY AMR Software - Installation & training of READY Manager Software on Customer supplied PC - Installation & training on READY App on tablet & Route reading process - Includes Tier I technical support for the first year	\$ 1,500.00	\$ 1,500.00
1	Annual READY Hosting & Support Agreement (≤ 250 metering points) - Includes Kamstrup hosting center, server hardware and software with SQL, data backup, security and virus protection, 24/7/365 surveillance and monitoring along with Tier II technical support (invoice directly from Kamstrup starting in Year 2)	\$ 935.00	\$ 935.00
14	Reuse Kamstrup flowIQ 2100 Encoded Output Meters (Activate Internal Radio) *	\$ -	\$ -
1	Trade-in: Itron FC300 Handheld & Cradle (Purchased 10/1/2015)	\$ (1,000.00)	\$ (1,000.00)
225	Trade-in: Itron 100WP-R ERTs (Purchased 10/1/2015 & 12/7/2016)	\$ (40.00)	\$ (9,000.00)
* Not supported by Kamstrup			

Budgetary Total **\$ 43,188.20**

FOB: Plymouth, MN | Terms: Net 30 | Delivery: Estimated 4 - 6 Weeks

BY: Brad Simms, Territory Manager This quotation is good until April 30, 2021

From: Todd Phillips phillips.winwater@gmail.com
 Subject: 2020 Clear Lake - Proposal (Winwater Works / Mueller Meter)
 Date: Jun 2, 2020 at 11:16:55 AM
 To: Dustin Lunning clearlakepw@frontier.com
 Cc: TODD PHILLIPS phillips.winwater@gmail.com

Dustin, attached is our proposal and other documents for your review.

Please let me know if you could use anything else at this time.

Sincerely,

Todd Phillips
 Winwater Works
 Municipal Products and
 Mueller Meter Systems
 612-723-5497



102 E 22ND AVE/SOUTH HWY 15
 PO BOX 358
 MILBANK, SD 57252
 PHONE (605) 432-4594
 FAX (605) 432-5447

Quoted To Customer
 CITY OF CLEAR LAKE MN
 PO BOX 298
 CLEAR LAKE, MN 55319-0298
 Phone (320) 743-3111
 Fax (320) 743-4307

Job Name		
Clear Lake (Mueller Meter-Radio-Reading System)		
Quote No.	Date	Page
0005989	6/02/20	1
Expiration Date	5/29/20	
Revised Date	6/02/20	
Bid Due Date	6/01/20	
Quoted By		
Todd Phillips phillips.winwater@gmail.com (612) 723-5497		

Customer	Payment Terms	Quoted To	Salesperson	FOB
002187	NET 30	Todd Phillips	TODD PHILLIPS	5

Line	Qty.	Description	Unit Price	UOM	Extended Price
2.0	1	(READING EQUIPMENT) MS-HENCOOL-RTY ME.NET M MINI INSTALL TOOL W/ EZ EXPORT SUBTOTAL	1131.4300	EA	1131.43
3.0	212	(ULTRASONIC METER) 501205H 3/8X2 3/4 5SM METER USC 1/4 SHORT-ULTRASONIC 5'WIRE	123.2000	EA	26122.40
3.5	10	5SM METER USC 1/4 SHORT ULTRA (CITY HAS 10 NEW METERS)	.0100	EA	.10
4.0	3	501205H 2 5SM METER USC 3'H ULTRASONIC SUBTOTAL	717.4300	EA	2152.29
					30734.79



102 E 22ND AVE/SOUTH HWY 15
 PO BOX 350
 MILBANK, SD 57252
 PHONE (605) 432-4594
 FAX (605) 432-5447

Job Name
 Clear Lake (Mueller
 Meter-Radio-Reading System)

Quote No.	Date	Page
0005989	6/02/20	1
Expiration Date		6/29/20
Revised Date		6/02/20
Bid Due Date		6/01/20

Quoted To Customer
 CITY OF CLEAR LAKE MN
 PO BOX 298
 CLEAR LAKE, MN 55319-0298

 Phone (320) 743-3111
 Fax (320) 743-4307

Quoted By
 Todd Phillips
 phillips.winwater@gmail.com
 (612) 723-5497

Customer	Payment Terms	Quoted To	Salesperson	FOB
002187	NET 30	Todd Phillips	TODD PHILLIPS	S

Line	Qty.	Description	Unit Price	UOM	Extended Price
2.0	1	(READING EQUIPMENT) MS-MNMT00L-KIT MI.NET M MINI INSTALL TOOL W/ EZ EXPORT SUBTOTAL	1131.4300	EA	1131.43 1131.43
5.0	232	(ULTRASONIC METER) S0320SW 5/8X3/4 SSM METER USG 3/4 SHORT-ULTRASONIC 5'WIRE	123.2000	EA	28582.40
5.5	10	SSM METER USG 3/4 SHORT ULTRA (CITY HAS 10 NEW METERS)	.0100	EA	.10
6.0	3	S0720SW 2 SSM METER USG 5'W ULTRASONIC SUBTOTAL	717.4300	EA	2152.29 30734.79
8.0	245	(MINIDE-M RADIO) MSW-NODE5-05 MI.NODE M 5'W MINODE M RADIO W/5'WIRE SUBTOTAL	81.3000	EA	19918.50 19918.50

Tax Area Id	Net Sales	51,784.72
420510000	Freight	.00
	Tax	.00
	Quotation Total	51,784.72



Memo

To: City Council Members

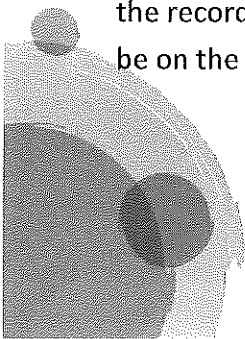
From: City Clerk, Kari Mechtel

Consent Agendas - Mayor Goenner requested that I provide some information about consent agendas. I have also included a few samples of what other cities agendas look like. I would support the addition of consent agendas to our current process.

Consent agenda the consent agenda or consent calendar is used by many city councils to help shorten the length of meetings by using time more efficiently. A consent agenda typically groups together many items that are routine and uncontroversial. Although the council must take action on these items, they do not require further discussion. Examples of items typically included in a consent agenda are the approval of the minutes of the previous meeting, the setting of the next meeting date, approval of routine expenditures, and the final approval of licenses and permits. The council generally approves all items on the consent agenda with the passage of one motion. If there is any item on the consent agenda that a councilmember feels needs further discussion, it is removed from the consent agenda and dealt with individually. It may be placed anywhere within the regular agenda. The consent agenda may be a valuable tool for city councils that have to deal with many routine matters. Some city councils may need to amend their bylaws to allow the use of this procedure.

LEGAL ADVICE

Consent agendas are very useful in that they save time in dealing with routine matters (payment of routine bills, approving meeting minutes, etc.). They are typically towards the beginning of the agenda so that if a Council member wants to remove something from the consent agenda it can be done then and added to the regular agenda below. Some cities have the mayor read off the consent agenda items before the vote. That is unnecessary, as the items are already listed on the agenda and part of the record. Any item worth having a discussion on, or which may give rise to public input, should not be on the consent agenda.





**City Council – Meeting Agenda
March 2, 2021 – 5:30 P.M. – Foley City Hall**

1. Call the meeting to order.
2. Pledge of Allegiance.
3. Approve the agenda.
4. Consent Agenda:
 - Approve minutes of February 2, 2021.
 - Approve Municipal Maintenance Agreement with Benton County.
 - Adopt Resolution #2021 – 05 Supporting Infrastructure Accountability.
 - Adopt Resolution #2021-04 Approve 2020 Transfers.
 - Adopt Resolution #2021-06 Accepting Donation.
 - Appoint Deb Mathiowetz to the Planning Commission
 - Approve payment of bills.
5. Benton County Commissioner – Scott Johnson
6. Discussion on orderly annexation agreement.
7. Foley Fun Days – Juanita Beauchamp – Request use of streets for June 21-23, 2021.
8. Public Hearing – Zoning Ordinance Amendment – Menu Board Signs
9. Mayor’s Comments & Open Forum
10. Department Reports:
 - Police Department –Katie McMillin
 - City Engineer – Jon Halter
 - Public Works/Fire – Mark Pappenfus
 - Administration – Sarah Brunn
 - Compensation Study
 - Meeting Room Use Policy
11. Old Business
 - Update on wastewater project.
12. New Business
 - Discussion on purchase request of PID 130007602
 - Determine if council interest to sell the property.
 - Close the meeting per Minn. Stat. 13D.05 Subd. 3(c) 13D.05 – discussion on potential land price of PID 130007602.



AGENDA
Regular Clearwater City Council Meeting
Monday, January 13, 2020
7:00 pm

Call to Order
Pledge of Allegiance
Roll Call

1. Approval of Agenda (Additions/Deletions considered at this time)

Public Comment Period - *Please refer to the "Public Comment Process" Brochure located by the sign-in sheet.*

2. Consent Agenda

- a. Claims/Accounts Payable
- b. Approval of 12-09-20 City Council Workshop Minutes
- c. Approval of 12-09-20 City Council Meeting Minutes
- d. Approval of 12-16-19 Special City Council Workshop Minutes
- e. Approval of 12-16-19 Special City Council Meeting Minutes
- f. Accepting Res. 2020-01 Donation of Monies to the Clearwater Fire Department for Extrication Tools

3. Wright County Sheriff Deputy Report

4. Old Business

- a. AEM Contract Cancellation
- b. Discussion on policy pertaining to replacement of trees and shrubs in right of way
- c. CR 75 Trunk Storm Sewer Project
 - i. Hydrogeologic Assessment Study Proposal
 - ii. Scope of Work – Feasibility Report
- d. Approve Resolution 2020-02 – Approving the Purchase of a Fire Engine
- e. Update on Water and Sewer Rates

5. New Business

- a. Planning and Zoning Application for 52-unit Apartment Building (PID 104019000010 & 104020000020)
 - i. Approving Resolution 2020-06 of Planned Unit Development Amendment and Site Plan for a 52-Unit Apartment Building
 - ii. Approving Resolution 2020-05 of a Final Plat for One New Lot at (PID 104019000010 and 104020000020)
 - iii. Resolution 2020-04 of a Preliminary Plat to Create One New Lot from Two Existing Lots (PID 104019000010 and 104020000020)
 - iv. Approving Resolution of Findings of Fact for Rezoning for PID 104019000010 and 104020000020
- b. Approving Resolution 2020-07 Setting the 2020 Appointments
- c. Approve Resolution 2020-08 Budgeted 3% Cola Increase
- d. Approve Resolution 2020-09 Pre-Authorization of Claims Payments

6. Reports

- a. Mayor and Council
- b. Boards
- c. Staff

7. Other

- a. Regular City Council Meeting Monday, January 23rd, 2019 7:00 p.m.
- b. Scheduling with Townships for Fire Contract Meeting
- c. Discussion on Council Attending New/Experienced Official Training and 2020 Legislative Conference

8. Adjourn

City of Kimball
Council Agenda
March 2, 2021 6:30PM

Call to Order

Pledge of Allegiance

Roll Call

Addendums

Claims

Consent Agenda:

1. Minutes of the February 2, 2021 Council Meeting
2. Minutes of the February 16, 2021 Work Session
3. Resolution No. 03022021A A Resolution Accepting a Donation to the City
4. Resolution No. 03022021B A Resolution Authorizing the Transfer of Funds
5. Approval of Knights of Columbus Council 11354 Kimball Gambling Permit for December 11, 2021 at St. Anne's Church

Public Hearing – A request by Jamie Norris regarding the Nuisance Snow Removal Abatement on the sidewalk abutting her property

Citizens Wishing to Address the Council

- Alexis Herda

Thomes Insurance Group – Greg Thomes

- LMCIT Prop/Casualty Renewal
- LMCIT Worker's Comp Renewal

Zoning Administrator

- Resolution 03022021C A Resolution Approving a Lot Consolidation for Brandon & Kimberly Looman

Emergency Management Director – Brian Kiffmeyer

Fire Department – Chief Traurig

- 2022 Fire Dept Wage Increase
- Resolution No. 03022021D A Resolution Approving the Fire Department Budget for Fiscal Year 2022

Public Works Department – Chad Koren

- Midco Diving Tank Cleaning & Inspection Quote
- Aerator Quotes

City Clerk – Nicole Pilarski

- January Monthly Reports

Personnel Committee

- Resolution No. 03022021E Resolution Updating the Employee Handbook

Council Discussion

- Building Inspection Services Contract with Inspectron, Inc.
- Chamber of Commerce Membership
- Memo from Deputy Clerk Re: Running Water
- Mayor Report

Open Forum

Attendance at Meeting: All attendees are expected to follow CDC recommendations ensuring social distancing of 6-feet away from other persons.

Pursuant to Executive Order 20-81 Requiring Face Coverings in Public Indoor Spaces: face coverings may be temporarily removed when testifying or speaking during a governmental meeting subject to the Open Meeting Law, provided that social distancing is always maintained; face shields should be considered as an alternative in these situations.

Members of the public may monitor the meeting by viewing the live stream on the City's Facebook page at: www.facebook.com/kimballmn