

**AGENDA
CITY COUNCIL MEETING
March 1, 2021
Council Meeting - 7:00 P.M.**

- To follow: Agenda approval** (motion required)
- To follow: Approve minutes** (motion required)
- To follow: Sheriff's Report**
- To follow: Sherburne County Attorney Kathleen Heaney**
- To follow: 1. 2020 Audit – KDV Bergan** (motion required to approve audit)
- To follow: 2. 2020 Fire Department Committed Fund Allocations** (motion required)
- To follow: 3. Letters of interest for Council vacancy**
- To follow: Council Vacancy** (motion required)
- To follow: Employee Report – Public Works Director Dustin Lunning**

Public participation -

Council reports:

Nuisance

Fire department

Water & sewer

Community development

Clerk

- Accounts Payables (motion required)
- Approval to add Member White to the Sherburne State Bank Signature list (motion required)

Mayor

New business

Old business

Adjournment

Reminder that the City's Local Boards of Appeal and Equalization hearing will be held on April 5, 2021 at 6 P.M. here at City Hall. This is the same evening as our normal Council meeting.

**City of Clear Lake
Council Meeting
March 1, 2021**

Council Members: Tim Goenner, Karen White, Kristin Brandt and Stefany Janish

Members Absent:

Guests: City Engineer Keith Yapp, Patriot Newspaper Reporter Mark Kolbinger and City Resident Ron Juenemann

City Staff: Clerk Kari Mechtel and Public Works Director Dustin Luning

Mayor Goenner called the Council meeting at 7:00 P.M.

Agenda Approval

- Mayor Goenner requested a motion for the approval of the agenda. **Motion made by White, seconded by Brandt to approve the March 1st Council meeting agenda. Motion was approved by majority vote of all members present.**

Minutes Review

- Mayor Goenner requested a motion for the approval of the minutes. **Motion made by Brandt, seconded by Janish, to approve the minutes from the January's meeting with any suggested changes. Motion was approved by majority vote of all members present.**

Sherriff's Report

- Clerk Mechtel received the Sherburne County's summary of calls that provides the Council members with information on calls for the month of January. They were mostly traffic, medical, and domestic in nature. There were 42 calls for service in the month.

1. Resolution #21-07 – Accepting Donation

- **Motion made by White seconded by Brandt to approve Resolution #21-07. Motion was approved by majority vote of all members present.**

2. Pay Equity

- **Motion made by Brandt, seconded by Janish to approve the 2021 pay equity report. Motion was approved by the majority vote of all members present.**

3. Quote to paint City Hall Interior

- **Motion made by White, seconded by Janish to approve the quote provided. Motion was approved by majority vote of all members present.**

4. Letter of Interest – Council Vacancy

- Mayor Goenner asked if the City was required to fill the vacancy immediately. Clerk Mechtel stated that the general rule is that the vacancy should be filled as soon as reasonable possible. If the Council feels that it is in the City's best interest to hold it open a bit longer than they can. **Motion made by Brandt, seconded by Janish to extend the deadline until the March meeting. Member Janish stated it would be nice to give anyone else extra time to submit a letter of interest. Motion was approved by majority vote of all members present.**

2021 Special Event Permits

- Clerk Mechtel advised the Council that the Lions Club have cancelled all special events for 2021. At this time the City will not be submitting any special permits to the state for approval.

Employee Reviews

- Mayor Goenner was pleased to announce that the City Council is satisfied with how Clerk Mechtel and Public Works Director Luhning are doing. **Motion made by White, seconded by Janish to give Clerk Mechtel a 3% raise retroactive back to January 1, Public Works Director Luhning a 3% raise retroactive back to January 1 and to have a pay review in 6 months and Maintenance Employee Landwehr a 1.5% raise increase also retroactive to January 1. Motion approved by majority vote of all Members present.**

Employee Report – Public Works Director Dustin Luhning

- Public Works Director Luhning advised the Council that everything is running smoothly and is currently working on getting the public works building better organized. Luhning is also hoping to get out and scrape the streets tomorrow, weather permitting.

Water & Sewer

- Mayor Goenner asked when the nitrate removal system can be decommissioned. Engineer Yapp advised Mayor Goenner that he will start looking into it with Luhning.

Clerk

- **Motion made by White, seconded by Brandt to approve all accounts payable for the month of January and all EFT's provided on the report. Motion was approved by majority vote of all members present.**

Mayor

- Mayor Goenner questioned snow removal of the sidewalks along Hwy. 24. Clerk Mechtel stated that she had sent letters out after the last snow fall and one resident told Mechtel that the Mayor always takes care of the sidewalks. Clerk Mechtel asked Mayor Goenner to let her know in advanced if he is going to be doing the sidewalks. Clerk Mechtel feels that her sending out letters and then having Mayor Goenner remove the snow is a waste of her time plus it looks like they don't have to pay any attention to the letters that were sent by the City.

Adjournment

- **Motion made by White, seconded by Brandt to adjourn the Council Meeting at 7:19 P.M. Motion was approved by majority vote of all members present.**

Tim Goenner, Mayor

Kari Mechtel, City Clerk

Clear Lake City Council

7684 1st Ave West

PO Box 298

Clear Lake, MN 55319

Dear City Council,

My name is Brandy Roberts and I am interested in the vacant city council seat. I have been a resident of Clear Lake since July 2020. My family and I moved to Clear Lake from St. Michael, MN, where we lived the past 13 years. We were excited to move to a smaller community and get more involved. I am currently a full time Portfolio Manager for Cargill, Inc. I work remotely from my home on Church Street. My strengths are in project management, strategy development, financial management and operational execution. In addition, I am a very strong communicator. I have professional certifications in Project Management, Change Management, Six Sigma and LEAN. I am currently in the process of completing my MBA with Louisiana State University.

My family and I love to spend time on the water and outdoors. We are excited to be purchasing a boat and to get out on Briggs this summer. We have 2 German Wirehair Pointers that you will see me out walking often.

Attached is my resume with more of my experience.

Thank you for your consideration!

Sincerely,



Brandy Roberts

7669 Church Street

Clear Lake, MN 55319

612-413-3461

Roberts.brandy1976@gmail.com

Alyxandria Johnson

8061 Trappers Ridge Dr.

Clear Lake, MN 55319

763-688-1198

Alyfen13@gmail.com

Why I am Interested-

It started with the Lion's Park in my neighborhood. The only playset my son could use was taken out, there was no park notification posted as to why it was taken out. I called the city hall and was told that it was broken, and would soon be replaced. This situation made me want to get involved in local government to be more involved in the community we live in. With this opening for city council, I thought this would be a great opportunity to learn about local government, make an impact on the community I care about, and bring new perspective from a younger family living in the community.

About myself-

I grew up in the Ogilvie/Mora area. I graduated in 2017 from St. Cloud State University with a Bachelor's of Science in Business Marketing. During my time at SCSU, I was involved in a business fraternity and held a position, and participated in many volunteering activities. My professional career started with Granite-Tops & Stone Countertop Outlet in Albertville. I worked as a sales consultant for 2 years assisting both Residential and commercial customers with designing, proof reading blueprints, bidding, creating budgets for customers and scheduling for installs. I decided to leave my position here after my maternity leave this last spring and try something new. I now work in Clearwater for Johnson Crushing, Inc. since May 2020 as Safety and Compliance Manager. In this role I work with many government entities such as county highway departments, MNDot, MSHA, MNPCA, DNR and FMCSA. I also created & maintain their website, manage their google listings and handle their marketing needs. I have attended two quarterly meetings for the Clear Valley Clear Lake Business Connections while working for Johnson Crushing, and intend to run for a position to become more involved with the community.

I met my husband, Jesse, in college and got married in 2016. He grew up in the Clearwater area and works there. We moved from St. Augusta to Clear Lake back in 2019, we wanted to stay close to family, his work and find an area that felt like home, and somewhere to raise kids. Our son, Ben, will be a year old this month. He is beyond adorable and keeps us on our toes. In my free time I enjoy crafting, making baby accessories and working on house projects.

Why Choose me-

I can bring a unique perspective to the city council, I care about the community we live in and want to make a positive impact by participating in our local government.

2020 Committed Fund Balances

Vehicle Replacement Fund

\$417,987.00 (after adding \$50k budget)

Equipment Replacement Fund

\$16,856.00

Capital Equipment Replacement Fund

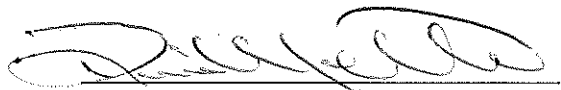
\$68,214 (after adding \$12,075)

Capital Building Fund

\$40,533 (after adding \$25K)

Total committed balance - \$543,590

These totals were calculated after completion of the 2020 audit. Audit conducted by BerganKDV on January 12th & 13th of 2021.



Kari Mechtel – City Clerk

2/5/21
Date