

CITY COUNCIL MEETING
July 7th, 2025
7:00 P.M

CITY OF CLEAR LAKE
7684 1ST AVENUE W
CLEAR LAKE, MN 55317

PRESENT: Acting Mayor Chad Nelson, **Council Members:** Stefany Janish, Sabrina Miller, Lance Gilliland,

Absent: Tim Goenner

Also Present: City Clerk Ryan McCann, City Treasurer Amanda Scheiber, Interim Clerk Sandra Borders, the sheriff, Keith Yapp, City Engineer, and Public works.

PUBLIC HEARING FOR SUBDIVISION PUBLIC HEARING FOR PROPERTY AT 8169 STATE ST.

Acting Mayor Chad Nelson opened the public hearing.

Resident Schendzielos presented a property in the Village of Clear Lake that is adjacent to his property that he is looking to purchase from the city. The council advised that they would investigate the ownership of the property and discuss it with residents later.

Resident Kiffmeyers wanted to split their property to a 5-6 acre and 75-74 acre plot. The lots in question would sell the residence on the 5-6 acre plot and keep the tillable farmland on the 74-75 acre plot. Received application and escrow payment for the split and will work with residents to help their split.

Acting Mayor Chad Nelson closed the public hearing.

MOTION: Motion made by Gilliland, seconded by Miller to approved closing of public hearing. Motion approved by majority vote of all members present.

Acting Mayor Chad Nelson called the Council meeting at 7:00 P.M.

AGENDA APPROVAL

MOTION: Motion made by Gilliland, seconded by Miller to approve the agenda. Motion approved by majority vote of all members present.

CONSENT AGENDA ITEMS FOR APPROVAL

Meeting Minutes – Council June 16th, 2025

- Accounts payable, receivables and EFTs for June 2025
 - Temporary On-sale Liquor License for Lions Club on July 26th-27th, 2025
 - Temporary On-sale Liquor License for Lions Club on August 2nd-3rd, 2025
 - Temporary On-sale Liquor License for Lions Club on August 9th, 2025
 - Temporary On-sale Liquor License for Lions Club on August 19th, 2025

MOTION: Motion made by Janish, seconded by Nelson to approve June 16, 2025, Council meeting consent agenda items as listed.

Motion approved by majority vote of 3 members. Gilliland Abstained.

SHERIFF REPORT: 46 CALLS MADE OUT TO COMMUNITY

FIRE DEPARTMENT REPORT: 24 CALLS MADE OUT. 1 TO CLEAR LAKE CITY. 12 TO CLEAR LAKE TOWNSHIP. 9 TO PALMER TOWNSHIP AND 2 MUTUAL AID IN BECKER.

SUBDIVISION PUBLIC HEARING FOR PROPERTY AT 8169 STATE ST.

An application was submitted, and meeting was held on June 25th, 2025 with Stefany Janish, Keith Yapp and Time Goenner for the owners of the property. They are looking to subdivide the property so they can request a loan from the bank. Until it is subdivided for the preliminary and final plat, they are stopped in continuing their building project set for 2027. The city engineer has approved of the preliminary and final plat.

MOTION: Motion made by Nelson, seconded by Gilliland to approve preliminary and final plat. Motion approved by majority vote of all members present.

BUILDING DEPARTMENT FROM ALLSPEC SERVICES

No documentation provided for meetings or concerns presented prior. Nancy Scott asked for prior meeting minutes and agendas being available online. Also asked on prior complaints made to council for Allspec Services.

BUILDING INSPECTION BIDS

Review and discussion of building inspection bids from the last meeting on June 16th, 2025. Project Estimates were retrieved from each inspection bid based on a new construction made earlier this year as an example per council request. Upon review of bids and estimates, the council will be asked to award the bid to an Inspection Service provider.

Additional Information needed for fees, zoning and 2025 example for fees.

CONSENSUS of the council to **TABLE** the review until July 21st and have example inspections submitted for a property for side-by-side comparison of fees applied for inspections, zoning inquiry and any additional fees.

MOTION TO APPROVE OF ELECTRICAL EASEMENT FOR NORTHERN STATE POWER

An electric easement was presented to the city from Norther States Power Company on a power line extension into Parkside. The city engineer was in communication with the company on the extension and easement, which he will present. The City Attorney has approved of the easement.

MOTION: Motion made by Gilliland, seconded by Nelson to approve electric easement.

Motion approved by majority vote of all members present.

REVIEW AND DISCUSS AWARD FOR 2025 LIFT STATION No. 2 IMPROVEMENT

BIDS

Included are the bids provided by the city engineer on the city's Sanitation lift station. Keith and the Public Works will speak on the bids and their recommendation.

MOTION: Motion made by Nelson, seconded by Gilliland to Approve on Contingency of acquiring the easement for the project.

Motion approved by majority vote of all members present.

PUBLIC WORKS REPORT:

1. Discussion on Ball Park Improvements.
 - a. The flagpole has been painted and moved to a gap in the trees.
 - b. The irrigation system has been fixed.
 - c. Fence estimate was made but discussion to be made on changes in design.

2. Hunter Park Property
 - a. 1% grade, Irrigation System w/ Hydro seed and Grass for \$25,000 minimum
 - b. Hydro Mulch with mixed grass blend for \$7000.00 (\$1.50 per square yard)

MOTION: Motion made by Miller, seconded by Gilliland to approve of the 2nd option for a Hydro Mulch with mixed grass blend for the park to satisfy the MCAA regulations.

Motion approved by majority vote of all members present.

MAYOR'S REPORT - Absent

CITY CLERK'S REPORT

1. Water Bill Report -
 - a. Delinquent Bills – 15 delinquencies brought down to 1 delinquency.
 - b. Good Faith Credit (Break in Irrigation, House pipe break, etc). Council wants to approve each credit brought to the city.

2. Grass Violation Report – Letters have been sent to people for those reports. 5 reported violations were brought down to 1 violation.

OLD BUSINESS:

Chickens Report-

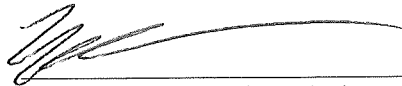
CITY COUNCIL MEETING
July 7th, 2025
7:00 P.M

CITY OF CLEAR LAKE
7684 1ST AVENUE W
CLEAR LAKE, MN 55317

The council discussed chickens and possibilities. Due to the restriction on one of the new developments and their bylaws, council decided to continue to forbid chickens from being in City Limits under the R1 zoning. Ordinance 804.04 Farm Animals.

ADJOURNMENT

MOTION: Motion made by Janish, seconded by Nelson, to adjourn the Council Meeting.
Motion was approved by majority vote of all members present. 8:30 PM



Ryan McCann, City Clerk