

**PRESENT:** Mayor Tim Goenner, **Council Members:** Sabrina Miller, Lance Gilliland, Stefany Janish, and Chad Nelson

**Absent:**

**Also Present:** Evan Johnson, Public Works Superintendent, City Engineer Keith Yapp, Ryan McCan City Clerk, Ron Koren, Fire Chief, and Janel Bitzan Creative Planning

Mayor Tim Goenner called the Council meeting at 7:00 P.M.

**AGENDA APPROVAL**

**MOTION:** Motion made by Gilliland, seconded by Miller to approve the agenda as written. Motion approved by majority vote of all members present.

**CONSENT AGENDA ITEMS FOR APPROVAL**

- City Council Meeting Minutes – September 15th, 2025
- Accounts payable, receivables and EFTs for September 2025

**MOTION:** Motion made by Miller, seconded by Gilliland to approve September 15th, 2025, Consent agenda items as listed. Motion approved by majority vote of all members present.

**OPEN FORUM:**

Resident Suzanne presented having chickens in the City of Clear Lake as an option for residents.

**SHERIFF**

Sheriff reports for calls are 47 total calls. 13 traffic stops, 9 extra patrols, 5 security checks are the most reported for September calls.

**FIRE DEPARTMENT**

Fire Chief Koren reported 23 calls. 14 Medical, 4 Auto Accidents, 2 Fire and 3 other calls made.

Assistant Chief Lunser asked for a sit down with city staff, auditor and/or council members to set up new line items in the budget for more accurate reporting to be made.

**PUBLIC WORKS REPORT:**

Evan Johnson, Public Works Superintendent, advised on the Lift Station #2 emergency repairs needed to be made on the station. The Lift Station failed due to some electrical shortage that damaged the control panel for the pumps.

**MOTION:** Motion made by Gilliland, seconded by Janish approving emergency repairs to lift station up to \$15,000.00 limit.

Motion approved by majority vote of all members present.

City Engineer Keith Yapp, advised on Lift Station #2 being able to be started in 2025 with Pember and that they would work to get precon done and start of the replacement of the station.

### **JANEL BITZAN FROM CREATIVE PLANNING – 2024 AUDIT**

Janel presented the audit for 2024, and the findings made by the auditors.

### **MOTION TO APPROVE PERCENTAGE OF MN PAID LEAVE**

City Staff presented the new MN Paid Leave starting in 2026 for the state of Minnesota. The vote is to decide on what percentage the City of Clear Lake would pay. The 2 options are 50% shared pay between the City and Employees, or 100% Coverage with the City.

**TABLED:** Motion made by Janish, seconded by Nelson to hold another meeting on October 20<sup>th</sup> with more information.

Motion approved by majority vote of all members present.

### **HOLIDAY SCHEDULE POLICY:**

City Staff presented the 2025 Holiday Schedule and that the current schedule excluded Columbus/Indigenous Peoples Day.

**MOTION:** Motion made by Gilliland, seconded by Miller to list Columbus/Indigenous Peoples Day to be listed and the Office is closed.

Motion approved by majority vote of all members present.

### **VILLAGE OF CLEAR LAKE PROPERTY - APPRAISED**

City staff presented to council that the property listed as Village of Clear Lake. The property is ready for sale but with the potential viability for water on the property for the city to utilize for a new water tower. City Engineer Keith Yapp and City staff recommend that the property be held until we could utilize it for the city purposes.

### **PUBLIC HEARING SCHEDULE FOR DELIQUENT WATER BILLS**

Council was presented with possible date to have a public hearing for delinquent water bills that are not being addressed with the city, and no contact/plan was set up to pay them off.

**MOTION:** Motion made by Janish, seconded by Nelson for November 3<sup>rd</sup>, 2025, at 6:30pm.

Motion approved by majority vote of all members present.

**RESOLUTION 25-13 – AMENDING THE FEE SCHEDULE**

Council presented a resolution for amending the fee schedule for the water and irrigation meters to be changed to the cost of the city to purchase. This was approved by motion back on September 2<sup>nd</sup>, 2025.

**MOTION:** Motion made by Nelson, seconded by Janish approved of Resolution 25-13 Amending the Fee Schedule.  
Motion approved by majority vote of all members present.

**CITY CREDIT CARD – DESIGNATIONS AND LIMITS**

City staff presented the need to change the credit cards for the city to our new bank. Staff were looking for directions on the number of cards and limits to set on the new credit cards.

**MOTION:** Motion made by Gilliland, seconded by Janish to have 5 credit cards opened (3 for Fire Department, 1 for Public Works, and 1 for City Hall) with a \$3,000.00 limit.  
Motion approved by majority vote of all members present.

**MAYOR REPORT:**

The mayor reported that with an Emergency Situation that a notification should be sent to all council members when available. During office hours, the city clerk would report to council members and outside the office hours that Public Works Director to report to council.

**CITY CLERK’S REPORT**

NOTHING TO REPORT

**ADJOURNMENT**

**MOTION:** Motion made by Nelson, seconded by Janish to adjourn the Council Meeting.  
Motion was approved by majority vote of all members present. 8:15 PM

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Ryan McCann, City Clerk